

TOWN OF COLEBROOK
CAPITAL IMPROVEMENT PROGRAM COMMITTEE

MINUTES
Wednesday, December 16th, 2015

LAND USE OFFICE
TOWN HALL, FLOOR 1

PRESENT BOARD MEMBERS:

Thomas McKeon, First Selectman
Christopher Johnstone, Selectman
Jim Millar, Board of Finance
Ron Aubel, Public at Large
Amy Gardner, Board of Education
Ralph Hazen, Fire Department

ABSENT:

Ed Lord, Planning and Zoning

Others - Present:

None

Others Absent:

Jay Chittum, CCS Superintendent

Meeting called to order at 4:00PM.

1. **Minutes** - Motion to accept minutes of the March 19th, 2015; meeting by Jim Millar, seconded by Ron Aubel, minutes were approved. Motion passed.
2. **Review Current CIP Expenditures TO DATE;**
Tom McKeon reviewed the following expenses:
 - A. Colebrook Property re-evaluation project - Project is in progress.
 - B. Fire Department - Received one bid for a new Fire Truck. Bid was \$322K
 - C. All other line items were explained and discussed.
3. **Review of Current FY 14/15 Capital Plan:**
Tom McKeon and Chris Johnstone reviewed following line items:
 - A. CCS Boiler upgrade - Boiler #2 is leaking, attempts to repair have been unsuccessful. Three sections are leaking and it was determined to be more cost effective to replace the entire boiler. Three bids were solicited for this repair, and two were received.

West State: Not to exceed \$25K Complete Boiler package with exterior trim. (bid also covers cost of parts and labor for repair of leaking boiler).

Scoville Plumbing & Heating: Bid \$19,930. Replace 5 sections only utilizing existing exterior trim, and other original parts.

Barry Cone: Declined to bid on project due to the time constraints required for completion of the project.

After discussion with Selectman and Jay Chittum it was determined that the best value was for the total replacement of the boiler and West State Mechanical was selected for the project.

Jim Millar stated that this boiler replacement should be funded as a capital project and not funded by BOE funds as suggested by Jay Chittum. CIP Committee approved payment with CIP Funds. Line item for the boiler replacement will be adjusted on the FY 15/16 plan.

4. Review status of Fire Truck:

- A. Tom McKeon reported that one bid had been received by the town for a new Fire Truck. Total bid was for approximately \$322. Bid price is valid until December 31st 2015.
- B. Jim Millar stated that there is enough money in the General fund to pay for the purchase of the new truck and that financing will not be required.
- C. Additional information regarding the specifications of the truck were not available and the committee recommended tabling further discussion of the truck until this information is available. Possible meeting dates discussed were 28 - 31 Dec 2015.

5. Review Status of CCS Well Project:

Chris Johnstone explained the current status of the well.

- A. Project is almost complete, expect well to be fully operational and in use by March 2016. Costs to date total \$84,253. Total grant (47.71% of original eligible cost of \$61\$61,300) \$28,020. Net cost \$56,232. Capital Fund \$45,000 leaves a deficit of \$11,232. If the State gives us a break on the difference between the original eligible cost and the actual cost the deficit may be less. We won't know until February 2016.

6. **Other Business:**

A. STEAP Grant - Tom McKeon will apply for a grant to cover cost of construction for a 60X100 a storage shed With a heating system for the Public Works Department. Estimated cost of building is \$350K

B. Prock Hill Road - Tom Mckeon explained that the \$470K STEAP Grant for repair of Prock Hill Road is on hold, per Jay Case this project will be funded through a DOT grant.

7. Next meeting date to be determined.

Meeting adjourned at 5:22PM on a motion by Ron Aubel, seconded by Amy Gardner. Passed.

Respectfully Submitted,

Christopher L Johnstone
Selectman

CJ:lc