COLEBROOK HISTORIC DISTRICT COMMISSION
SPECIAL MEETING, THURSDAY, AUGUST 13, 2105
COLEBROOK TOWN HALL, COLEBROOK, CONNECTICUT

1. **Call to Order:**
   The meeting was called to order at 6:50 pm by Chairman Kimberly Crocker.

2. **Establish a Quorum:**
   Permanent members seated for the Special Meeting were: Kimberly Crocker, Gerry Kassel, James Bickford, Julie Andresen and James Rogers.
   Alternate members seated for the Special Meeting were: Jan Rathbun, Mary Baker and Rebecca Bodycoat.   Also attending was Tracy Potamitis, the applicant.

3. **Approval of Minutes:**
   A motion was made by James Bickford to approve the minutes of Special Meeting held on April 7, 2015. The motion was seconded by Julie Andresen.   The minutes were approved by voice vote, without dissent. James Rogers abstained.

4. **New Business:**
   Chairmen Crocker began the Special Meeting to consider Tracy Potamitis' Application for Certificate of Appropriateness ("Application") for repairs to the OH House (referred to in the application as "The Pig Pen") located at 755 Colebrook Road, Colebrook, Connecticut. The Application describes various repairs, including the need for new roof shingles, which is relevant to the CHDC Special Meeting. Along with the Application was an August 5, 2015, letter from Joseph Cornish, Supervising Preservation Services Manager, with Historic New England, which is located in Waltham, Massachusetts.   After some discussion regarding the Application, the applicant and the members traveled to the site location to view the property and the proposed roof shingles.

5. **Adjournment:**
   Following a tour of the property and buildings, including the OH House, James Bickford made a motion that the meeting should adjourn to a <u>Hearing on the Certificate of Appropriateness</u> submitted by the applicant, Tracy Potamitis'.   The motion was seconded by Gerry Kassel, and approved unanimously. As there was no other business to come before the Commission, the meeting adjourned at 7:45 pm.

   Respectfully submitted,

   James E. Rogers, Clerk