

Colebrook Fire Department  
Forge Company  
January 8, 2019 Annual Meeting Minutes

Deputy Chief Todd Hiller called the annual meeting of the Colebrook Fire Department Forge Company to order at 19:16 hours.

The following items were discussed:

Deputy Chief Hiller presented the minutes from the December meeting. With there being no concerns with the minutes, a motion was made by Terry Phelan and seconded by Bryce Zygmunt to accept the minutes as read. The motion passed unanimously.

Treasurer Ralph Hazen presented the monthly company bills and account balances. As there was no discussion on the report, a motion was made by Terry Phelan and seconded by Bryce Zygmunt to accept the report as read. The motion passed unanimously.

Old Business:

A discussion will take place at the officers meeting regarding how to address the problems with tanker 32.

Uniforms have been ordered and fitted and will be delivered soon.

Craig Carfiro was re-elected Chief at the department's annual meeting.

The department is going to send \$250.00 to Obie to help in his recovery from his recent health issue.

The charitable giving for the families this holiday season came from the joint account.

New business:

A motion was made by Terry Phelan and seconded by Bill Hiller to adjourn the meeting to the company elections. The motion passed unanimously.

Deputy Chief Todd Hiller thanked all for their hard work during the past year. The company has made some positive strides in 2018 and we should look forward to continuing this progression into 2019.

Deputy Chief Hiller appointed Steve Sartirana as the acting secretary.

Todd Hiller presented the nominations for Deputy Chief to the company. Todd was the only member nominated from the list. Todd accepted the nomination. As there were no other nominations from the floor, a motion was made by Terry Phelan and seconded by Rick Tillotson

to close the nominations. The motion passed. A motion was then made by Terry Phelan and seconded by Rick Tillotson that the secretary cast one ballot for Todd Hiller. The motion passed.

Deputy Chief Hiller presented the nominations for Captain to the company. Steve Sartirana was the only member nominated from the list. Steve accepted the nomination. As there were no other nominations from the floor, a motion was made by Terry Phelan and seconded by Bill Hiller to close the nominations. The motion passed. A motion was then made by Terry Phelan and seconded by Bill Hiller that the secretary cast one ballot for Steve Sartirana. The motion passed.

Deputy Chief Hiller presented the nominations for First Lieutenant to the company. Bryce Zygmunt was the only member nominated from the list. Bryce accepted the nomination. As there were no other nominations from the floor, a motion was made by Terry Phelan and seconded by Rick Tillotson, to close the nominations. The motion passed. A motion was then made by Bill Hiller and seconded by Rick Tillotson that the secretary cast one ballot for Bryce Zygmunt. The motion passed.

Deputy Chief Hiller presented the nominations for Second Lieutenant to the company. Terry Phelan was the only member nominated from the list. Terry accepted the nomination. As there were no other nominations from the floor, a motion was made by Rick Tillotson and seconded by Bryce Zygmunt, to close the nominations. The motion passed. A motion was then made by Terry Phelan and seconded by Rick Tillotson that the secretary cast one ballot for Terry Phelan. The motion passed.

Deputy Chief Hiller presented the nominations for Treasurer to the company. Rick Tillotson was the only member nominated from the list. Rick accepted the nomination. As there were no other nominations from the floor, a motion was made by Terry Phelan and seconded by Steve Sartirana, to close the nominations. The motion passed. A motion was then made by Terry Phelan and seconded by Steve Sartirana that the secretary cast one ballot for Rick Tillotson. The motion passed.

Deputy Chief Hiller presented the nominations for Secretary to the company. As there were no nominations from the nomination list, a motion was made by Terry Phelan and seconded by Bill Hiller, to have the Captain take on the duties of secretary. Captain Sartirana did not have an issue with assuming the responsibilities of secretary. The motion passed.

As Ralph Hazen had stepped down as the company treasurer, Deputy Chief Hiller thanked him for all his commitment and dedication to the company over his long tenure as treasurer.

A motion was made by Steve Sartirana, and seconded by Rick Tillotson to acquire estimates on building an office in the upstairs area of the station. The motion passed unanimously.

The Hometown Foundation Dream Ride Chili Cook-Off will be held in August. Information will be posted in station should anyone be interested.

The Litchfield Regional Fire School calendar was discussed. The calendar will be posted in the station. Anyone interested in attending any training please see Deputy Chief Hiller or Captain Sartirana.

Department training will be determined at the officers meeting. All upcoming training will be posted in the station.

There will be an EMT refresher class held in Bantam at the end of January if anyone is interested in attending.

Deputy Chief Hiller will look into prices for a new fax printer combination.

We need to replace the LEL sensor on the four-gas meter. Deputy Chief Hiller will contact Firematic.

Deputy Chief Hiller would like to pursue installing a cistern at the well to capture the overflow. This would allow us to fill apparatus if needed.

Being no further business, a motion was made by Terry Phelan and seconded by Bill Hiller to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 20:00 hours following the pledge of allegiance.

Respectfully submitted,

*Steven J. Sartirana*

Steven J. Sartirana  
Captain