

**TOWN OF COLEBROOK**  
**PLANNING & ZONING COMMISSION**  
Wednesday, January 29, 2020 – 6:30 P.M.  
**COLEBROOK TOWN HALL**  
Land Use Office

Special Meeting Minutes

Chairman Edward Lord called the January 29, 2020, Special Meeting of the Colebrook Planning & Zoning Commission to order at 6:31 P.M.

Regular members of the commission present were: Edward Lord, James Bickford, Charles Buchanan, and Scott Norton. Alternate members present were: John Fernandez (via phone conference) and Martha Neal. Also present was Zoning Enforcement Official Marc Melanson and Planimetrics Consultant Glenn Chalder.

Mr. Chalder provided a copy of a new format of the zoning regulations to review for the next session. He discussed his approach to the revision and asked us to review it for discussion at the Zoning Regulations workshop.

The commission discussed special meeting dates to hold Zoning Regulations workshop. A starting point was suggested as the fourth Monday of each month, making February 24, 2020, the next meeting date. Schedules were discussed and that meeting would possibly be scheduled for February 18, 2020.

The commission began discussion of the Zoning Regulations:

- Discussion of a draft dated November 7, 2019, for an addition of food truck regulations ensued. The draft will be reformatted and presented for discussion again at the next workshop.
- Discussion of the words and terms defined in the revision draft Section 2 was completed.

A motion was made by Mr. Buchanan, seconded by Mr. Norton, that the meeting be adjourned at 8:34 P.M. There was no discussion on the motion; the motion passed unanimously.

Respectfully submitted by,

Scott T. Norton