

TOWN OF COLEBROOK
PLANNING & ZONING COMMISSION

Monday, June 8, 2020 – 6:30 P.M.

Colebrook Town Hall

Public Zoom Meeting

Regular Meeting Minutes

Vice Chairman James Bickford called the Regular June 2020 Meeting of the Colebrook Planning & Zoning Commission to order at 6:36 P.M. via a Zoom conference.

Regular members of the commission present: James Bickford, James Millar, Charles Buchanan, and Scott Norton. Alternate members of the commission present: John Fernandez, Martha Neal, and William Sweeney. Also present: Colebrook Zoning Enforcement Official Marc Melanson and Planimetrics consultant Glen Chalder. Members of the commission absent: Edward Lord.

Mr. Bickford seated Mrs. Neal in place of Mr. Lord.

The regular meeting agenda was reviewed with a motion by Mr. Bickford to move agenda item #6 (Approval of Minutes) to follow Old Business and move agenda item #9 (Other Business – Work on Proposed Regulations with Planimetrics) to follow New Business. Mr. Bickford also move to add two additions to the agenda: 1. A request to revisit the request of a letter from the Land Conservancy due to additional information. 2. A section of public comment. Mr. Buchanan seconded the motion. There was no discussion on the motion. The motion passed unanimously.

The commission reviewed the proposed new Planning and Zoning Commission form submitted by Mr. Melanson. A motion was made by Mrs. Neal, seconded by Mr. Buchanan, that the form be accepted and used. There was no discussion on the motion. The motion passed unanimously.

A motion was made by Mr. Norton, seconded by Mr. Buchanan, that the minutes of the May 11, 2020 Regular Meeting be changed to reflect Mr. Norton's departure from the meeting at 7:11 P.M. during discussion with Planimetrics and the remainder be accepted as presented. There was no discussion on the motion. The motion passed unanimously.

A motion was made by Mr. Norton, seconded by Mr. Buchanan, that the minutes of the May 27, 2020 Special Meeting be accepted as presented. There was no discussion on the motion. The motion passed unanimously.

Mr. Melanson related the nature of the temporary outside dining at the Norbrook Farm Brewery and will check on the June 20, 2020, pending change to the Governor's executive order for changes to indoor versus outdoor dining. Mr. Bickford suggested getting the thoughts of Halloran and Sage about interpretation of the new Governor's Executive Order.

Mr. Millar left the meeting at 7:01 due to a bad connection.

The commission began work on the Planning and Zoning Regulation Draft for the remaining portion of Section 6, then progressed to Sections 7 and 8, proposed draft pages 83-128. Pages 99 (yellow consideration box), 97 (times), and 116 (section 8G4(H) for review) were noted for revisit with further information from Mr. Chalder. The commission completed the first overall review of the proposed document and Mr. Chalder left the meeting at 8:04 P.M.

Mr. Melanson reported there were no other items for the ZEO report and there was no discussion with the commission.

Mr. Melanson reported that Halloran and Sage bills monthly and he will send a copy to members when received. There were no further bills nor communications.

Mr. Fernandez left the meeting at 8:04 P.M.

Mr. Bickford requested the commission look at the possibility of the commission revisiting the Land Conservancy request for a letter from the commission supporting the purchase of property in Colebrook from the planning perspective of the commission. The commission discussed the issue and decided to remain neutral and will not change the previous decision and thus will not to send a letter of support. Public comment in support of the board's decision was heard from Mr. Duncan Wilber.

A motion was made by Mr. Norton, seconded by Mr. Buchanan, that the meeting be adjourned at 8:19 P.M. There was no discussion on the motion. The motion passed unanimously.

Respectfully submitted by,

Scott T. Norton