

JUL 19 2017

COLEBROOK HISTORIC DISTRICT COMMISSION
SPECIAL MEETING July 10, 2017 COLEBROOK TOWN HALL

COLEBROOK TOWN CLERK

Meeting Minutes

1. CALL TO ORDER

The meeting was called to order at 6:03 PM by Chairman Kimberly Crocker.

2..ESTABLISH QUORUM

Regular Members seated were:

Julie Andresen, and Geraldine Kassel

Alternates: Jan Rathbun and Mary Baker both sat as voting members.

Land Use Officer Michael Halloran was also present along with Town Clerk Debi McKeon.

3. APPROVAL OF MINUTES

Geraldine Kassel read into the record the minutes of the special meeting of December 21, 2015. The motion to approve as amended was made by Jan. The two changes were, in #2 the word "regular" instead of "permanent" member and in #4, the last two sentences of the first paragraph to remain as originally written. Julie seconded the motion and the motion to approve was unanimous.


4. NEW BUSINESS

There was a lengthy discussion with the Town Clerk, Debi McKeon regarding the CHDC Rules of Procedures. There were several changes made and Kim agreed to retype the rules and forward them to all members for review. A special meeting will be held on Monday, August 7, 2017 to approve the minutes of the July 10, 2017 special meeting and review the changes to the Rules of Procedure and, if accepted, vote to adopt them.

It was also agreed to hold a special meeting which would be the annual meeting of the Colebrook Historic Commission District. The date for this meeting is scheduled for October 26, 2017.

5. Adjournment

Kim moved to adjourn the meeting, and Gerry seconded the motion the motion was approved unanimously and the meeting adjourned at 7:35pm.


Michael J. Halloran
Land Use Office

