

SEP 04 2015

COLEBROOK HISTORIC DISTRICT COMMISSION  
SPECIAL MEETING, Tuesday, September 1, 2015  
COLEBROOK TOWN HALL, COLEBROOK, CONNECTICUT

COLEBROOK TOWN CLERK

**1. Call to Order:**

The meeting was called to order at 6:50 pm by Chairman Kimberly Crocker.

**2. Establish a Quorum:**

Permanent members seated for the Special Meeting were: Kimberly Crocker, Gerry Kassel, James Bickford, Julie Andresen and James Rogers.

Alternate members seated for the Special Meeting were: Jan Rathbun and Mary Baker. Also attending was Tracy Potamitis, the applicant.

**3. Approval of Minutes:**

A motion was made by Gerry Kassel to approve the minutes of Special Meeting held on August 13, 2015. The motion was seconded by Julie Andresen. The minutes were approved by voice vote, without dissent.

**4. Public Hearing was opened at 6:55 pm:**

The Public Notice for the hearing was read by Chairman Crocker. A discussion of the application took place regarding the type of replacement shingles for the OH house at 755 Colebrook Road, Colebrook, CT. Samples of the brand and type of shingles were presented by Ms. Potamitis: the shingles are asphalt, manufactured by GAF, and labled Timberline Architectural Shingles. The GAF shingles were presented as a replacement of cedar shingles currently on the OH house roof. Other than those persons listed above, no other members of the public were present at the Public Hearing. A motion to close the Public Hearing was made by James Bickford and seconded by Julie Andresen. The Public Hearing was closed by voice vote at 7:25 pm.

**5. Deliberation and Vote:**

James Bickford made a motion to approve Ms. Potamitis' application regarding the use of the GAF shingles described above on the OH House. The motion was seconded by James Rogers. Following deliberation, the committee voted to **approve** the application. The vote was as follows: 3 in favor (Crocker, Bickford and Rogers), 2 opposed (Andresen and Kassel). The Alternates did not vote as it was not necessary for them to do so.

**6. Adjournment:**

There being no other business to come before the CHDC, a motion to adjourn the meeting was made by Gerry Kassel and seconded by James Bickford, and approved without dissent. The meeting adjourned at 7:44 pm.

Respectfully submitted,

James E. Rogers, Clerk

