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Town of Colebrook
Colebrook Historic District Commission
Special Meeting
September 10, 2019
Land Use Office

COLEBROOK TOWN CLERK

Minutes

The meeting was called to order at 6:01 pm by the chairman, Kimberley Crocker, who also read the Hearing Notice. Catherine Norton served as secretary.

Members in attendance were Rebecca Bodycoat, Kimberley Crocker, Geraldine Kassel, Catherine Norton, and Janet Rathbun.

Others in attendance were Michael Halloran, Greg Millard, and Laurie Potter.

Members not in attendance were Mary Baker and Carol Lord.

Regarding *Certificate of Appropriateness #19-100 Kathleen Kelley 563 Colebrook Road; Review of fencing for new pool surround*, a survey of the property was viewed with Laurie Potter of Scott Swimming Pools, as were photographs of area fences provided by Geraldine Kassel. Commission members walked to property to view. It was acknowledged that the future fence, being visible from the road, would need to meet Historic District regulations. Motion was made by Geraldine Kassel and seconded by Janet Rathbun to approve the placement of only a wooden picket fence visible along the frontage of the pool area, pursuant to the survey, with a pool enclosure fence behind it that meets with state law. Motion passed unanimously.

Regarding *Review of AC unit on back wall of house at Ed Lord property 561 Colebrook Road*, commission members walked to the edge of Historic District on Route 182A to view the intended placement of the unit which was marked by a piece of cardboard of the same size and color. The cardboard could not be seen when standing in the road within the District boundary. It was the position of the commission that this item is a non-issue to the Historic District Commission.

Regarding *Review of possible shutter replacement Parsonage, 1 Schoolhouse Road*, Greg Millard explained that the shutters on the side of the house were removed as they had deteriorated and become unsightly. The cost of replacement wooden shutters far exceeded the cost of vinyl shutters. It was the position of the commission that shutters are not required on structures within the Historic District but that if the shutters are replaced, they must be wooden. Parking alternatives/options were also discussed with regard to the front yard of the parsonage. It was the position of the commission that a formal parking space would not be in keeping with Historic District regulations.

Resignation letter of Julia Andreson effective September 1, 2019, was read. The resignation was accepted with regret by motion of Janet Rathbun, seconded by Kimberley Crocker. Motion passed unanimously.

Motion was made by Geraldine Kassel that alternate member Catherine Norton fill the full member vacancy left by Julia Andreson. Motion was seconded by Kimberley Crocker and passed unanimously.

Meeting was adjourned at 7:21 pm by motion of Rebecca Bodycoat, seconded by Kimberley Crocker. Motion passed unanimously.

Catherine Norton

Catherine Norton
Secretary