

TOWN OF COLEBROOK
PLANNING & ZONING COMMISSION
Wednesday, July 29, 2020 – 6:30 P.M.
Colebrook Town Hall
Zoom Conference Meeting

Special Meeting Minutes

Chairman Ed Lord called the Special Meeting of the Colebrook Planning & Zoning Commission to order at 6:31 P.M. via Zoom Conference.

Regular members of the commission present were: Edward Lord, James Bickford, Charles Buchanan, and Scott Norton.

Alternate members present were: Martha Neal (joined at 6:37 P.M.) and John Fernandez.

Absent member was: William Sweeney.

Also present were: Zoning Enforcement Official (ZEO) Marc Melanson and Christopher Johnstone, Second Selectman representing the Board of Selectmen.

The commission conducted a wide ranging discussion workshop for the “Proposed Food Truck Zoning Regulation” changes.

The first part of the workshop discussion centered on the definition presented in the proposal. Discussion centered on the removal of the word “non-alcoholic” referring to beverages. The commission will continue discussion of this topic at the next meeting with Mr. Glenn Chalder of Planimetrics.

The second portion of the workshop discussion centered the proposal to add food truck use to a current Colebrook Zoning Regulations by modifying Section 3.1-Uses Allowed in Any Zone. The commission discussed the addition of a subsection 5 and developed a modification to the proposal to send to Mr. Chalder for development into a new revision of the proposal. Concern that the Town of Colebrook be exempt from this section prompted commission members to request that provision be added. The commission will continue discussion of this regulation change proposal after work by Mr. Chalder.

A motion was made by Mr. Buchanan, seconded by Mrs. Neal, that the meeting be adjourned at 7:47 P.M. Discussion on the motion confirmed the next meeting of the commission as the Regular Meeting on August 10, 2020. The motion passed unanimously.

Respectfully submitted by,

Scott T. Norton