

***Town of Colebrook***  
PLANNING & ZONING COMMISSION  
Monday, March 9, 2020-6:30 P.M.

**Regular Meeting Minutes**

- 1. Call to Order:**

Vice Chairman Jim Bickford called the Regular March 9, 2020 Meeting of the Colebrook Planning and Zoning Commission to order at 6:30 PM.
- 2. Roll Call:**

Regular members of the Commission present: Vice Chairman Jim Bickford, Jim Millar, Scott Norton, and Chuck Buchanan. Alternate members of the Commission present: Martha Neal, John Fernandez, and Will Sweeney. Also, present for this meeting was Zoning Enforcement Officer Marc Melanson.

Members of the Commission absent: Chairman Ed Lord and Alternate.

Vice Chairman J. Bickford seated M. Neal for E. Lord.
- 3. Agenda Review:**

There were no changes to the agenda.
- 4. Public Hearings:**

PZC Application #20-01 for a Special Exception to demolish and rebuild a cabin for 6 Prock Hill Rd.

Steve Phillips, Director of the YMCA of greater Hartford started the presentation with the introduction of Craig Dawson, camp Director at Camp Jewell and Mike Sherman, of Laurel Engineering, the civil Engineer of the project.

S Phillips went over the proposed cabin and explained the minor changes from the last cabin that was built. M Sherman went over the site plan and explained the site work that would be done. J Millar asked how come the Commission could not approve all the cabins at once. M Melanson said that if they approve it, then any changes would need to come back to the Commission. J Bickford said that he would like to see a written long-term plan.

A motion was made by M. Neal, seconded by C. Buchanan, to approve Application 20-1 for Camp Jewell to demolish and rebuild a Cabin as per plans submitted. The motion passed unanimously.
- 5. Old Business**
  - A. Review of New Regulations.**

Discussed when the next workshop was. C. Buchanan handed out information on Planned Development Zones.
  - B. Food Trucks**

M. Melanson explained that this was on the agenda incase the Commission wants to discuss this during the Regulation changes.
  - C. Review proposed new PZC Application form.**

M. Melanson explained the Application changes. J Bickford suggested that the Commission hold off on approving the application changes until the Chairman was in attendance. The Commission agreed to postpone approving the application.

**6. New Business**

Wind Turbines.

Joyce Hemingson discussed the Wind Turbines and their new application to the siting council regarding changes to the next turbine. She is looking for a letter of support from the Commission.

**7. Approval of Minutes**

A motion was made by J. Millar, seconded by S. Norton, to accept the minutes of the January 12, 2020 meeting. There was no discussion on the motion. The motion passed unanimously.

A motion was made by S. Norton, seconded by C. Buchanan, to accept the minutes of the January 29, 2020 special meeting. There was no discussion on the motion. The motion passed unanimously.

A motion was made by J. Millar, seconded by C. Buchanan, to accept the minutes of the February 10, 2020 meeting. There was no discussion on the motion. The motion passed unanimously.

A motion was made by J. Millar, seconded by C. Buchanan, to accept the minutes of the February 18, 2020 special meeting. There was no discussion on the motion. The motion passed unanimously.

**8. ZEO report/ Discussion with ZEO**

M. Melanson stated that bills for Halloran and Sage and also Planimetrics wer submitted and paid.

**9. Bills and communications**

**10. Other Business**

**11. Adjournment**

A motion was made by M. Neal, seconded by C Buchanan, that the meeting be adjourned at 7:55 P.M. There was no discussion on the motion. The motion passed unanimously.

Respectfully Submitted,



Marc Melanson  
Zoning Enforcement Officer