

**Town of Colebrook
Board of Finance**

Minutes to Meeting of February 3, 2021

Members Present

J. Millar
T. Corvo
D. Johnstone
K. Kennedy
M. Neal

Absent

R. Carfiro

Others Present

R. Gilbert

The meeting was called to order by J. Millar at 6:00 p.m. and conducted by Zoom.

1. R. Gilbert, Superintendent of the Colebrook Consolidated School, described the plan to repair the floor of the multi-purpose room. The new floor will have a moisture barrier, cushioning for sports activities, and be relatively easy to repair. Terms of the warranty were the only unanswered question. After the discussion D. Johnstone moved to approve a supplemental capital appropriation of up to \$60,000 as requested to repair the floor. Second, M. Neal. Approved unanimously.
2. R. Gilbert then reviewed 2020-21 year-to-date versus budget, noting that there are no significant issues at present and the Board of Education may end the year with a small surplus. J. Millar commented on the Selectmen's year-to-date versus budget, which has some risk that legal expenses will exceed budget depending on 264 Smith Hill Road and Wind Colebrook South's appeal of the verdict of their lawsuit. However, the Senior Center may be under budget because of reduced activity during the pandemic.
3. J. Millar offered an estimate of the 2021-22 budget based on preliminary information. A flat mill rate of 30.90 may be possible; however, it will likely require some adjustment to revenue and expense assumptions, and possibly the use of reserves. Board members were asked to give some thought to this issue.
4. Discussion of a supplemental appropriation to correct the septic hazard at 262 Smith Hill Road raised several questions that may require input from the town attorney. Questions include the town's legal obligation to correct the problem, alternatives that might be available, and the mechanics of a lien to recover the town's expense. Further discussion will be taken up at a future meeting.
5. M. Neal moved to accept the minutes of December 9, 2020. Second, K. Kennedy. Approved unanimously.
6. M. Neal moved to adjourn. Second, K. Kennedy. Approved unanimously.

The meeting adjourned at 6:52 p.m.

Respectfully submitted,

James Millar
Chairman