

TOWN OF COLEBROOK

JAN 27 2021

CAPITAL IMPROVEMENT PROGRAM COMMITTEE COLEBROOK TOWN CLERK

MINUTES

Thursday 14 January 2021

LAND USE OFFICE
TOWN HALL, FLOOR 1

Special Meeting – Via Zoom

Board Members**Present:**

Thomas McKeon, First Selectman
Christopher Johnstone, Public at Large
Jim Millar, Board of Finance
Amy Gardner, Board of Education

Absent: Ralph Hazen, Fire Department**Others - Present:**

Bill Jasmin, DPW
Robert Gilbert, CCS, Superintendent

Vacancy: Planning and Zoning

1. **Meeting:** Called to order at 1:00PM.
2. **Minutes:**
 - A. On a motion by Tom Mckeon to accept the minutes of the February 28th, 2020, CIP Meeting, seconded by Chris Johnstone, minutes were approved. Passed Unanimous.
3. **Review Projects/Closeouts:**
 - A. **Board of Education:**
 - > CCS Multi-Purpose Room floor project - Board of Finance will need a request from CCS Board of Education for this project.
 - > Windows – Project completed.
 - > Mechanical Room – Removed line item as there is no defined project identified for funds.
 - B. **Fire Department:**
 - > Repair/Paint Fire house – Project completed.
4. **Review Department Requests:**
 - A. **Board of Education:** Robert Gilbert requested \$136K for CCS projects.
 - B. **Fire Department:** Tom McKeon requested \$12K for gear replacement.
 - C. **Public Works:**
 - > Bill Jasmin requested \$35K to replace woodchipper.
 - > Tom Mckeon discussed the status of the three bridge projects and requested a total of \$300K, \$100K Pinney Street Bridge, \$100K of Sandy Brook Road Bridge and \$100K of Old Creamery Road Bridge.

5. New Projects:

- A. Tom McKeon discussed the following as possible future projects and expenditures:
 - > New Town Garage
 - > Replacement of a Fire Truck

6. CIP Ordinance: Committee determined that a separate meeting should be scheduled to discuss and revise the CIP Ordinance. Johnstone will schedule a meeting and add this to the 2021 calendar.

7. Develop 2021/2022 Calendar: Johnstone will develop and publish new calendar.

8. Other Business:

- A. Ben Bartlett will replace Ralph Hazen as the representative of the Colebrook Fire Department as Ralph Hazen has resigned from his position on the Board.
- B. There is now a vacancy for the Planning and Zoning position as Ed Lord is no longer on the Board of Planning and Zoning.

9. Next Meeting: 28 January 2021.

10. Meeting adjourned at 1:50PM on a motion by Tom Mckeon, seconded by Chris Johnstone, motion passed unanimous.

Respectfully Submitted,

Christopher L. Johnstone
Chairman