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TOWN OF COLEBROOK

CAPITAL IMPROVEMENT PROGRAM COMMITTEE COLEBROOK TOWN CLERK

MINUTES

Tuesday, 26 February 2019

LAND USE OFFICE  
TOWN HALL, FLOOR 1

**PRESENT BOARD MEMBERS:**

Thomas McKeon, First Selectman  
Christopher Johnstone, Public at Large  
Ed Lord, Planning and Zoning  
Jim Millar, Board of Finance  
Ralph Hazen, Fire Department


**ABSENT:**

Amy Gardner, Board of Education

**Others - Present:** None

1. **Meeting:** Called to order at 10:00AM.
2. **Minutes:** On a motion by Jim Millar to accept the minutes of the 15 February 2019, meeting, seconded by Ralph Hazen, minutes were approved, motion passed.
3. **Calendar:** On a motion by Tom McKeon to approve the 2019/2020 calendar schedule, seconded by Ed Lord, the calendar schedule was approved, motion passed.
4. **Discuss 2019/2020 CIP:**
  - A. Tom McKeon discussed future projects as follows:
    - > Sandy Brook Road – Pave and chip seal.
    - > Pinney Street Bridge repairs, cost share 50/50 town/state
    - > Assessor \$5K for Re-evaluation start-up costs.
    - > Requested that 2019/2020 CIP be funded at \$450K.
5. **Discuss 5 Year Plan:** Will discuss at 8 March 2019 special meeting.
6. **Review Vehicle Asset Schedules:** Tom McKeon distributed a list of vehicles with replacement dates. Additional schedules were not available and further discussion will be held at the 8 March 2019 Special Meeting.
7. **Roadside Mower:**
  - A. Tom McKeon discussed purchase of used roadside mower. Bill Jasmin has located a used mower for \$59K. Chris Johnstone discussed the purchase utilizing the \$17.5K from insurance claim and with excess funds in the 2018/2019 CIP. Jim Millar stated that we could purchase the mower and add this as a supplemental request at the next Town Meeting.
  - B. On a motion by Chris Johnstone to purchase the Roadside Mower with the excess funds in the CIP, seconded by Ralph Hazen, motion passed, unanimous.
8. Meeting adjourned at 10:30AM on a motion by Chris Johnstone, seconded by Tom McKeon. Motion passed.

Respectfully Submitted,

  
Christopher L. Johnstone  
Chairman