

RECEIVED

MAR 04 2021

COLEBROOK BOARD OF EDUCATION

COLEBROOK TOWN CLERK

Regular Meeting – March 3, 2021

MINUTES

BOARD MEMBERS PRESENT: Amy Gardner, Andrew Bakulski, Hope Carfiro,
Rebecca Roy, Sarah Robichaud, Michael Morus

BOARD MEMBERS ABSENT: Melissa Miller

ADMINISTRATION PRESENT: Beth Driscoll, Robert Gilbert

OTHERS PRESENT: Chris Johnstone

1. Meeting Call to Order: The meeting was called to order at 7:02 p.m. by
Chairperson Hope Carfiro.

Chairperson Hope Carfiro asked for a motion to amend the agenda to “move 6.b. HVAC Report Update” to the beginning of the meeting. The motion was made by Amy Gardner and seconded by Sarah Robichaud. The motion was unanimously approved.

2. Consideration of the Minutes:
 - a. February 3, 2021 Regular Meeting- The motion was made by Andrew Bakulski and seconded by Rebecca Roy to approve the minutes of the Regular Board of Education Meeting of February 3, 2021. The motion was unanimously approved.
3. Public Comment: None.
4. Correspondence:
 - a. Correspondence with Colebrook Associates, Inc.- Colebrook Associates donated \$300 to the Colebrook School music program. Mr. Gilbert indicated that he has sent a thank you correspondence.
5. Budget:
 - a. Robert Gilbert presented the budget to the Board of Finance on February 17th. They received it positively with a few questions. The Board of Finance has tentatively scheduled a meeting on March 17th to follow up with any additional questions regarding the Board of Education Budget.
 - b. Robert Gilbert shared that our student enrollment for next year will remain the same or with the possibility of a small increase.

6. Unfinished Business:

- a. Multipurpose Room Floor- A motion was made by Rebecca Roy and seconded by Michael Morus to approve the Contract with Dalene Flooring to replace the Multipurpose Room Floor. The motion was unanimously approved.
- b. HVAC Report Update- The HVAC schematic design proposal by Silver Petrucelli was shared and discussed by the Board. A revised cost estimate of \$864,123 for a focus solely on ventilation was presented to the Board. Majority of Board members advocated for bringing the full project (ventilation, boilers, water mitigation, etc.) to the town. It was determined that the next step would be for the Board's Building and Grounds Subcommittee to join the Building Committee and possibly the Board of Finance and Selectmen in discussing next steps in this process.

7. New Business:

- a. 5 Year Capital Plan- Robert Gilbert reviewed the draft of the 5 Year Capital Project Plan that was requested by the town's Capital Improvement Committee. A motion was made Andrew Bakulski and seconded by Michael Morus to approve the 5 Year Capital Plan. The motion was unanimously approved.
- b. Review Capital Improvement Committee Representative-Amy Gardner and Hope Carfiro will share the responsibilities on this committee.
- c. First Reading of New Policies:
 1. 4118.11/4218.11 Personnel: Non Discrimination-Michael Morus reviewed the policy. The Board accepts the Personnel: Non Discrimination policy for the First Reading.
 2. 4118.113/4218.113 Personnel: Harassment- Michael Morus reviewed the policy. The Board accepts the Personnel: Harassment policy for the First Reading.
 3. 4001.1/5145.44 Personnel and Students: Title IX- Michael Morus reviewed the policy. The Board accepts the Personnel and Students: Title IX policy for the First Reading.

8. School Update:

- a. Principal Report- Beth Driscoll spoke about Read Aloud Day. Ms. Crunden read her newly published book, "Please Don't Pop My Bubble!" to all the classes. The ice cream truck provided by the PTO will be coming to CCS on March 4th to celebrate. There have been some distance

learners return back to in person learning. The hope is to have all distance learners return by May.

- b. Superintendent Updates- Robert Gilbert provided school updates on:
- Thanked Beth Driscoll for individually reaching out to distance learning families to urge them back to join in school learning.
 - March is Board of Education Appreciation month. Mr. Gilbert expressed his thanks to the Board on behalf of all CCS for all that they do. Small gifts will be sent to each Board member as a token of appreciation.
 - Will be continuing to move forward with MPR floor project.
 - Shared status update on the parking lot light project.
 - Have tentatively reached a new 5 year copier lease agreement at a lower cost than the current agreement.
 - Still searching for a one day/week Spanish Teacher for next school year. If we are not able to fill this, we will look at utilizing library or expand one of the other special areas.
 - Considering a return to in person BOE meetings based on guidance from the DPH.
 - Received a \$500 donation for the 5th Grade class from Painting by Marge. A thank you correspondence will be sent.
 - Plans to consider some type of Covid appropriate end of the year school celebrations in consultation with Farmington Valley Health District.
 - Visited Hartland School to see their security upgrades.
 - Attended meeting with CIRMA on our liability and workman's comp renewals as well as new cyber security.
 - All CCS staff, teachers and bus drivers have been provided with optional COVID-19 vaccine dates and times.
 - School Spirit is alive and well. Shared a picture of our teachers sharing a "Happy Cart" of food and drinks.
9. Committee Reports:
- a. Building & Grounds- None.
 - b. CABE-None.
 - c. Capital Improvement- Amy Gardner will attend the meeting on Friday, March 5th.
 - d. Communications- None.
 - e. Curriculum-None.
 - f. EdAdvance-None.

- g. Personnel- Continuing to search for a new Spanish teacher.
- h. Policy- Three policies First Reading (4118.11/4218.11
Personnel: Non Discrimination, 4118.113/4218.113
Personnel: Harassment, 4001.1/5145.44 Personnel and Students:
Title IX).
- i. Shared Services-None.
- j. Transportation-None.

10. Adjournment: Andrew Bakulski moved and Rebecca Roy seconded to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 8:17 p.m.

Respectfully submitted,

Sarah Robichaud, Secretary