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MAR 22 2018

**Colebrook Recreation Board Meeting Minutes
Special Meeting – Colebrook School
Tuesday, 20 March 2018**

COLEBROOK TOWN CLERK

In attendance: Shayne Young, Gina Sartirana, Justin Truskauskas (dep @ 6:45), Kim Janak (dep @ 7:15), Roxanne Puhalski, Dan Ward
Absent: Amy D'Amore

-Meeting called to order by Kim at 6:04pm

Correspondence

- Received \$150.00 donation from Rachel Ferrari; proceeds from fall 2017 soccer picture

Public Comment

- None

February 2018 Minutes

- Amended. To be submitted by March 22.
- Shayne motioned to approve. Justin 2nd.

Basketball

- Summer league created by Justin who will coach. Will be a collaboration between Camp Jewell and adjacent towns who wish to participate. Notification and registration forms will be distributed to parents through CCS. Shayne will amend the liability form to include expected number of players, number of coaches and planned dates of participation.
- Regular season is complete. Banquet planned for March 24 at CCS.
- Motion to hold Executive Session (ES) by Kim to discuss coach/program evaluations: Approved by all present to hold ES. Coach evaluations completed by parents were reviewed individually among coaches and discussed among Board members. Motion to move from Executive session. Approved by all present to move from ES. Vote to create overall program evaluations that incorporate some questions reflecting coach performance. Vote approved by all present: Shayne, Gina, Dan, Justin, Roxanne, Kim

Playing “up”

- Process was established to ensure the child’s safety and best interests are held as the top priorities:
 1. Coach’s assessment and recommendation
 2. Parental consent will be documented on a signed form
 3. Forms discussed and to be approved at next Rec Board Meeting
- Dan motioned to approve. Shayne 2nd.

Baseball

- Registrations have been collected by Shayne. Will have enough players to field one team at every level: TBall, Farm, Minors, Majors, and one girl's softball team.
- Inventory of gear was performed and in the interest of player safety there will be a significant amount of purchases required prior the 2018 season.
- Criteria used for new purchases is equipment age, wear and tear and updated safety rules that must be adhered to. Motion made to approve immediate purchases made by Gina. Dan 2nd.
- Field and snack shack cleanup is planned for April 8 with April 15 as a backup.
- Letters will be distributed to the owners of the Billboards in the outfield. \$200 annual fee will be collected for each existing sign. Clients no longer wishing to advertise will have their sign removed. New clients will also be charged a \$200 annual fee.

Archery

- Summer league created by Gina who will coach along with 3 other assistants, expected participation is 20 children grades K-6.
- Shayne will amend the liability form to include expected number of players, number of coaches and planned dates of participation.

CPR/AED Class

- Current coaches' certification expires in May. Re-certification and new certifications for new coaches will be planned with CPR instructor at Town Hall.

New business

- None

-Motion made by Dan to adjourn at 7:45. Gina 2nd.

Respectfully submitted,

Dan Ward