

Town of Colebrook  
Planning and Zoning Commission  
October 15, 2018 Colebrook Town Hall  
6:30 pm Regular Meeting  
Minutes

COLEBROOK TOWN CLERK

Present: Regular members Chairman Ed Lord, Ed Allen, Chuck Buchanan, Jim Millar, and Jim Bickford. ZEO Michael Halloran and Land use Attorney David Cusick sat at the table also.

Chairman Ed Lord called the meeting to order at 6:32 and a quorum was established

Approval of Minutes:

Minutes from September 10, 2018 regular meeting were presented. Jim B. asked that the last three sentences under New Business read "The Commission was in total agreement what was meant by light snacks based on previous minutes and notes in file, including a business plan and that the food service described above was not a light snack. There was also discussion about food services in a residential zone. It was agreed that the owners should come in with some sort of plan for further discussion to modify the Special Exception if they wanted to include food other than lights snacks." Jim M. made a motion, seconded by Ed A., to approve minutes as amended. The vote to approve was unanimous.

Public Comment:

None.

New Business:

P&Z was made aware of the upcoming Wetlands Public Hearing and whether P&Z should be regulating before Wetlands had made any decisions. Jim M. suggested they wait until wetlands had been settled. Attorney Cusick discussed recommendations on regulating and bonding of the gravel pit closeout. The general concern of the Commission was that Duncan and the Wetlands Agency make certain that their approval be consistent with zoning requirements. ZEO Halloran assured the Commission that the Town Engineer was following the P&Z guidelines for closeout. It was unanimously agreed to wait making any decision until after wetlands decisions.

There was next discussion regarding zoning regulation updates. The general agreement was to find a professional who would review our current regulations and find our strengths as well as weaknesses. Halloran will contact Glenn Chalder of Planimetrics and set up a special meeting in November.

**Bills and Correspondence:**

Mike passed out copies of 8.17 and 8.18 inserts to be added to existing regulations.

A letter was reviewed for bridge repairs on Sandy Brook Rd. and Old Creamery Rd.

**ZEO report:**

Brief discussion about Michael Parent of 244D Colebrook River Rd. and that nothing new to report.

**ZEO actions and responsibilities:** There was discussion about AirBnB, including occupancy and insurance. The Commission will bring this up with Glenn. Ed L. will ask question to wetlands about P&Z article XII.

There being no other business, a motion by Ed L., seconded by Jim B., to adjourn the meeting was made. The motion was approved unanimously. The meeting was adjourned at 7:53p.m.

  
Michael J. Halloran