

NOV 14 2018

COLEBROOK TOWN CLERK

COLEBROOK  
BRIDGE COMMITTEERegular Meeting – November 8<sup>th</sup>, 2018

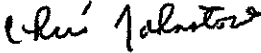
COMMITTEE MEMBERS PRESENT: Tony Amato, Chris Johnstone, Chip Neal, Scott Norton  
John Odell

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: None

1. Meeting Call to Order: Acting Chairman Chris Johnstone called the meeting to order at 3:40PM.
2. Elect Chairman: On a motion by Scott Norton to elect Chris Johnstone as Chairman, seconded by Chip Neal, motion passed by unanimous vote.
3. Discuss Bridge Projects: Chris Johnstone explained that the following bridges are in need of, either replacement or repair; Sandy Brook Bridge requires replacement of the existing structure; Creamery Road Bridge requires repair/renovation of existing structure.
4. Discuss Legal Requirements per State of Connecticut: Chris Johnstone explained that the CT DOT has contracted with CME Engineering in East Hartford, CT and they will have oversight of these projects. They have provided us with templates for drafting an RFP, legal notices, contractor consultant rating form and a contractor evaluation and selection rating form. CME personnel will also attend the selection process.
5. Request for Proposal: Chris Johnstone explained that an RFP is required for each project. Johnstone will work with First Selectman to develop the RFP utilizing the forms that were provided by CME.
6. Other Business: Chris Johnstone explained that all members of the committee need to be sworn in as members by the town clerk. Requested that they do this following the meeting.
7. Adjournment: On a motion by John Odell, seconded by Tony Amato, meeting adjourned at 4:00PM

Respectfully submitted,

  
Chris Johnstone, Chairman  
Bridge Committee