

**Colebrook Fire Department
Forge Company**

May 4, 2021

Present: Todd Hiller, Deputy Chief, Steven Sartirana, Captain, Rick Tillotson, Treasurer, Erich Fritz, Dan Butler, Bob Bull, Terry Phelan, Ralph Halzen, Maureen Bascetta, Bill Hiller, Elizabeth Norman, Jane McAndrew, Chris Beaulieu, Sue McAllister

Deputy Chief Hiller called the meeting to order at 19:07 PM.

Reading and approval of minutes:

Captain Steve Sartirana read the April monthly meeting minutes. With there being no discussion or amendments to the minutes, a motion was made by Terry Phelan to accept the minutes from the April meeting; seconded by Erich Fritz. The motion passed unanimously.

Deputy Chief Hiller made a motion to amend the agenda to postpone the Treasurer's Report. Terry Phelan seconded. The motion passed unanimously.

Communications, correspondence and notices:

Non reported.

Report of committees:

Truck Committee: The trucks have been sold. The town received a check for \$25K, and the sale went well.

New Truck Committee:

Admission of applications for new membership:

None

Old business:

Trail Riders' Dinner: This will be in three weekends from now. Deputy Chief Hiller asked for volunteers to help.

Bunting: We did not have to buy any bunting because Deputy Chief Hiller found some.

Flags: Bob Bull retired the old flags, and appreciation was given for that.

Fuel: There is no update on the fuel situation from the Town Garage, and the Shell card is still being used.

Gear: There was a discussion of gear needed for the \$10K that needs to be spent by June. Todd asked about who needs gear.

Appeal letter: Unfortunately, Captain Bartlett was not able to attend the Center meeting last night to ask them about the appeal letter.

By-law committee: Deputy Chief Hiller will touch base with Chief Bartlett in a few days to get an update on volunteers for the committee from the Center fire house.

Treasurer's Report

Treasurer Rick Tillotson presented the monthly company bills and account balances. With there being no discussion or amendments to the report, a motion was made by Terry Phelan to accept the report as read. Sue McAllister seconded. This was unanimously approved.

Deputy Chief Hiller talked to First Selectman Tom McKeon about this. He clarified that in the future, equipment for the fire department should be taken out of the capital fund. The capital fund has \$12K every year and unspent funds are rolled over to the next year. Rick will follow up with Karen to find out how many funds are left. In June, it will be replenished to be \$12K.

New business:

Deputy Chief Hiller presented new business.

Radios: Last Thursday at the LCD Board of Directors meeting, there was a discussion of radios. The Systems Administrator at LCD asked Deputy Chief Hiller to determine where the 800 frequency works in our town. They put Command and Dispatch in to be tested, and Deputy Chief Hiller has been testing this at calls. Soon, we will be able to use a program called Zello to transmit calls through a cell phone.

Deputy Chief Hiller will be the representative for the Colebrook Fire Department. These will be a good tool for scene size up and other communication abilities where there might be radio dead spots. Deputy Chief Hiller will talk with Chief Bartlett about this. Captain Sartirana suggested that we look into grants to purchase radios.

Appeal letter: Deputy Chief Hiller will follow up with Chief Bartlett to ask him to bring up the appeal letter in June.

Extrication Drill: Rick Tillotson is going to donate his vehicle for an extrication drill. Deputy Chief Hiller will work with the Training Officer to schedule the drill.

Training: There was a discussion about training with the Center and Forge fire houses. Deputy Chief Hiller discussed with the Training Officer that we coordinate as a department on scheduling the trainings. A question was raised about training on Bloodborne disease, CPR and Haz-mat. Deputy Chief Hiller will follow up with the Training Officer on this.

Accessibility: Rick Tillotson shared information about 70 Beech Hill Road. The new residents have a teenage son who is wheelchair bound. They are here mostly on weekends.

Brush fires: Deputy Chief Hiller reminded people that if there is an open, uncontained fire and they do not have a permit, put out the fire and take it apart to make sure it is out. If the resident has the means to put it out (like a garden hose), they can do it. Otherwise, please put it out and try not to make a mess of the yard. If there is a question about whether they have a permit, ask to see the copy of it.

Meter: Captain Sartirana moved that we purchase a charger for the truck to keep the gas meter charged. Terry Phelan seconded it. The cost is around \$275. This was unanimously approved.

Flags: The Scouts are purchasing a flag for Forge. Captain Sartirana recommended that we get an American flag and a State of Connecticut flag.

For the good of the company:

Captain Sartirana made a motion to nominate Elizabeth Norman to serve as the Secretary. Elizabeth accepted the nomination. Erich Fritz seconded. This was unanimously approved.

Deputy Chief Hiller will follow up with Craig at the Center fire house to

Being no further business, a motion was made by Terry Phelan and seconded by Sue McAllister to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 19:54 hours following the pledge of allegiance.

Respectfully submitted,

Elizabeth Norman

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