

**TOWN OF COLEBROOK
INLAND WETLANDS AGENCY
562 Colebrook Road • P.O. Box 5
Colebrook, CT 06021-0005**

860-379-3359 ext. 209 wetlands@colebrooktownhall.org

Permit # _____
Fee Paid: \$ _____
CT. State Fee: \$ _____
Check #: _____
Date Paid: _____

INLAND WETLANDS APPLICATION

Recognizing that inland wetlands and watercourses are an indispensable, irreplaceable and fragile natural resource, the Inland Wetlands and Watercourses Act regulates activities in wetlands to provide for their preservation and protection.

This application is required pursuant to §22a-36 and §22a-45 of the Connecticut General Statutes. Applications received pursuant to the above statute do not relieve the applicant of his/her responsibility for making applications to other local, State or Federal agencies. This includes any approval required by the Connecticut Department of Energy and Environmental Protection (DEEP) and the U.S. Army Corp of Engineers. Obtaining such assents, permits or licenses is the sole responsibility of the applicant.

Location of Property: _____

Assessor Map: _____ Block: _____ Lot: _____ Zone: _____

Applicant's Name: _____

Address: _____

Telephone: _____ Fax: _____

e-mail: _____

Property Owner of Record: _____

Address: _____

Telephone: _____ Fax: _____

e-mail: _____

Contractor's Name: _____

Address: _____

Telephone: _____ Fax: _____

e-mail: _____

Proposed Activity: _____

Is the proposed activity a permitted use as of right? Yes No

If yes, state type of operation or use: _____

Application *must* include one (1) original application (with original signatures) which will include:

1. A map showing the proposed project's location on the property, including existing structures, driveways, streams, rivers, culverts or other bodies of water and any other significant property features.
2. A brief narrative describing the proposed project including:
 - Quantity of material to be removed and/or deposited and to where it will be removed or stored on the property;
 - Estimated duration of project including time when project will begin and end;
 - Location and description of erosion control measures and other relevant information (i.e. – silt fences, hay bales, etc.);
3. Fee payable to the Town of Colebrook;
4. State of Connecticut DEEP Activity Reporting Form;
5. A copy of the Assessor's card for the project property;
6. A list of current adjacent property owners and addresses.

Five (5) additional copies may be necessary if a Public Hearing is required.

As the applicant, I signify that I understand the application materials and procedures and that I have completed this application truthfully and to the best of my ability. I also understand that an incomplete application may be denied and that a permit obtained through inaccurate or misleading information, or through any deception, will be revoked.

I hereby authorize the members of the Agency and its designated agent(s) to inspect the property involved at reasonable times, with or without notice, both before and after a permit has been issued and throughout the duration of the project.

Applicant's Signature

Date

Owner's Signature

Date

Address of Site: _____

Application #: _____

STANDARD CONDITIONS:

1. The Permittee shall notify the Inland Wetlands Enforcement Officer immediately upon the commencement of work and upon its completion or a Notice of Violation will be issued.
2. If the authorized activity is not completed within five years from the issuance date of permit, said activity shall cease and, if not previously revoked or specifically renewed or extended, this permit shall be null and void. Any request to renew or extend the expiration date of a permit should be filed in accordance with the Inland Wetlands Regulations of the Town of Colebrook. Expired permits may not be renewed and the Inland Wetlands Commission may require a new application for regulated activities.
3. All work and all regulated activities conducted pursuant to this authorization shall be consistent with the terms and conditions of this permit. Any structures, excavation, fill, obstructions, encroachments or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension or revocation.
4. This authorization is not transferable without the written consent of the Inland Wetlands Commission.
5. In evaluating this application, the Inland Wetlands Commission has relied on information provided by this applicant. If such information is subsequently proved to be false, incomplete, or misleading, this permit may be modified, suspended, or revoked and the Permittee may be subject to any other remedies or penalties provided by law.
6. The Permittee shall employ the best management practices, consistent with the terms and conditions of this permit, to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands or watercourses. For information and technical assistance, contact the Wetlands Enforcement Officer. The Permittee shall immediately inform the Commission of any problems involving the wetlands or watercourses that have developed in the course of, or that are caused by, the authorized work.
7. No equipment or material including without limitation, fill construction materials, or debris, shall be deposited, placed or stored in any wetland or watercourse on or off site unless specifically authorized by this permit.
8. This permit is subject to and does not derogate any rights or powers of the Town of Colebrook, conveys no property rights or exclusive privileges, and is subject to all public and private rights to all applicable federal, state and local laws. In conducting and maintaining any activities authorized herein, the Permittee may not cause pollution, impairment, or destruction of the inland wetlands and watercourses of Colebrook.
9. If the activity authorized by the inland wetlands permit involves activity that requires zoning, subdivision approval, special exception, variance, building permits or driveway permits, no work pursuant to the wetlands permit may begin until such approval and/or notice is obtained.
10. The Permittee shall maintain sediment and erosion controls at the site in such an operable condition as to prevent the pollution of wetlands and watercourses. Said controls are to be inspected by the Permittee for deficiencies at least once per week and immediately after rains. The Permittee shall correct any such deficiencies within 24 hours of said deficiency being found. The Permittee shall maintain such control measures until all areas of disturbed soils at the site are stabilized.
11. The Permittee, Contractor and/or Owner shall conduct all operations at the site in full compliance with this permit, to the extent provided by law, may be held liable for any violations of the terms and conditions of this permit and are responsible for any violation they may have created.
12. Wetland flagging to stay in place during the construction process. Missing flags to be replaced upon the Wetland Agent's request if required for inspection or enforcement.
13. Cash Erosion and Sedimentation Control Bond of \$ _____ be submitted to the Inland Wetlands Office before construction begins.

Applicant's Signature

Date

Upon receipt of this application by the Inland Wetlands Officer, it will be determined whether the proposed activity is insignificant, requiring Agent approval only OR, if a Significant Activity, requires Agency approval and/or a Public Hearing.

If Agency approval is necessary, at the sole discretion of the Inland Wetlands Officer, additional information, copies and fees will be required.

FOR IWWA USE ONLY

Date Application Submitted: _____

Received By: _____

Date: _____

_____ This application for insignificant Inland Wetlands activity has been approved subject to the following minimum conditions:

Bond Required: Yes No Amount: \$ _____

Approved by: _____ Date: _____

_____ This application will require Agency approval and/or a Public Hearing.

See attached.

Date: _____

Date of Public Hearing: _____

Legal Notice Posted: _____

Dates of Publication: _____



Statewide Inland Wetlands & Watercourses Activity Reporting Form

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, Municipal Inland Wetlands Agencies (here after called the Agency) **must** complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for **each** action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package as well.

Please remember, the Agency is responsible for ensuring that the information provided is accurate and that it reflects the **final** action of the Agency. Incomplete or incomprehensible forms will be mailed back to the Agency. Instructions for completing the form are located on the following page.

The Agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Environmental Protection (DEP). **Do not** mail this cover page or the instruction page. **Please print and mail only the completed yellow reporting form to:**

WETLANDS MANAGEMENT SECTION
INLAND WATER RESOURCES DIVISION
DEPARTMENT OF ENVIRONMENTAL PROTECTION
79 ELM STREET 3RD FLOOR
HARTFORD, CT 06106

Questions may be directed to the DEP's Wetlands Management Section at (860) 424-3019.

Instructions For Completing
THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

PART I: To Be Completed By Agency Only

Please note: a) Incomplete or incomprehensible forms will be mailed back to the Agency; b) Use a separate form to report each action taken by the Agency; c) Utilize the instructions below and fill in the fields on page 4; d) Print, sign, and send to CT-DEP, Wetlands Management Section.

1. Enter the year and month the Agency took the action being reported.
2. Enter **ONE** code letter to describe the final action or decision taken by the Agency. *Do not submit a reporting form for withdrawn applications.* Do not enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A = A Permit Granted by the Agency (*not including map amendments, see code D below*)
 - B = Any Permit Denied by the Agency
 - C = A Permit Renewed or Amended by the Agency
 - D = A Map Amendment to the Official Town Wetlands Map - or -
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
 - E = An Enforcement Notice of Violation, Order, Court Injunction, or Court Fines
 - F = A Jurisdictional Ruling by the Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G = An Agent Approval pursuant to CGS section 22a-42a(c)(2)
 - H = An Appeal of Agent Approval pursuant to CGS section 22a-42a(c)(2)
3. Check "Yes" if a public hearing was held in regards to the action taken; otherwise check "No".
4. Enter the name of the Agency official verifying that the information provided on this form is accurate and that it reflects the **FINAL** action of the Agency.

PART II: To Be Completed By The Agency Or The Applicant - If Part II is completed by the applicant, the *applicant must return the form* to the Agency. The Agency must ensure that the information provided is accurate and that it reflects the **FINAL** action of the Agency.

5. Enter the name of the municipality for which the Agency has jurisdiction and in which the action/project/activity is occurring.

Check "Yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "No" if it does not cross municipal boundaries.
6. Enter the USGS Quad Map name and number (1 through 115) as found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. See reverse side of the reporting form for the Connecticut Town and Quadrangle Index Map or at: (www.ct.gov/dep/lib/dep/gis/resources/Index_NamedQuadTown.pdf)

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. A town subregional drainage basin map has been mailed to each Agency. Further, sub-regional drainage basin maps can be found at UCONN-CLEAR (www.clear.uconn.edu/data/map_set/index.htm) for each town in an easy to understand format.
7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity site. Also provide a brief description of the action/project/activity. Select if the action/project/activity impacts are **TEMPORARY** or **PERMANENT** in nature.

9. **CAREFULLY REVIEW** the list below and enter **ONE** code letter which best characterizes the action/project/activity. All state agency projects must code "N".

A = Residential Improvement by Homeowner	I = Storm Water / Flood Control
B = New Residential Development for Single Family Units	J = Erosion / Sedimentation Control
C = New Residential Development for Multi-Family / Condos	K = Recreation / Boating / Navigation
D = Commercial / Industrial Uses	L = Routine Maintenance
E = Municipal Project	M = Map Amendment
F = Utility Company Project	N = State Agency Project
G = Agriculture, Forestry or Conservation	P = Other (this code includes the approval of
H = Wetland Restoration, Enhancement, Creation	concept plans with no-on-the-ground work)

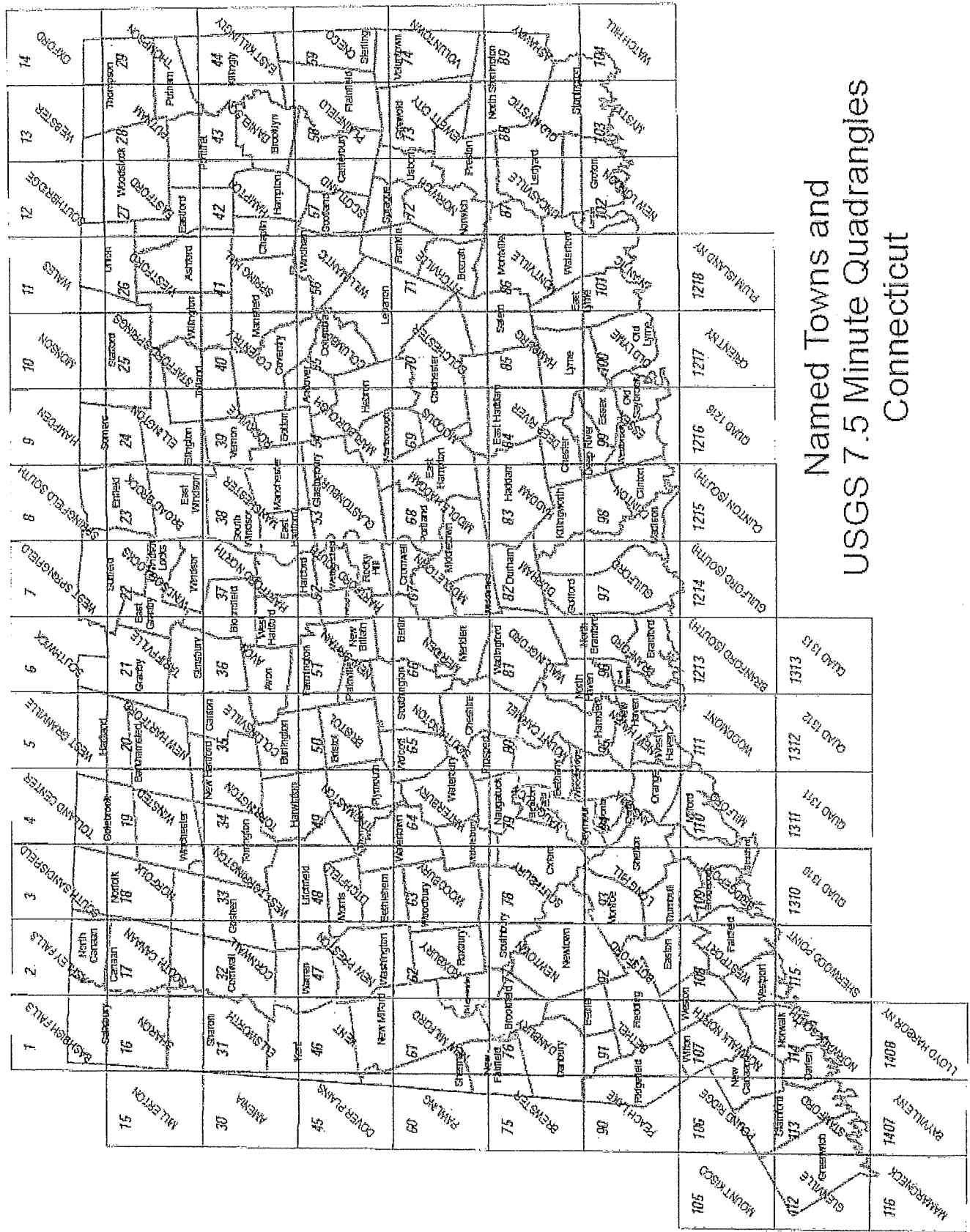
10. Enter between one and four codes to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You must provide code 12 if the activity is located in an established upland review area (buffer, setback). You must provide code 14 if the activity is located **BEYOND** the established upland review area (buffer, setback) or **NO** established upland review area (buffer, setback) exists.

1 = Filling	8 = Underground Utilities (no other activities)
2 = Excavation	9 = Roadway / Driveway Construction
3 = Land Clearing / Grubbing (no other activity)	10 = Drainage Improvements
4 = Stream Channelization	11 = Pond, Lake Dredging / Dam Construction
5 = Stream Stabilization (includes lakeshore stabilization)	12 = Activity in an Established Upland Review Area
6 = Stream Clearance (removal of debris only)	14 = Activity in Upland
7 = Culverting (not for roadways)	

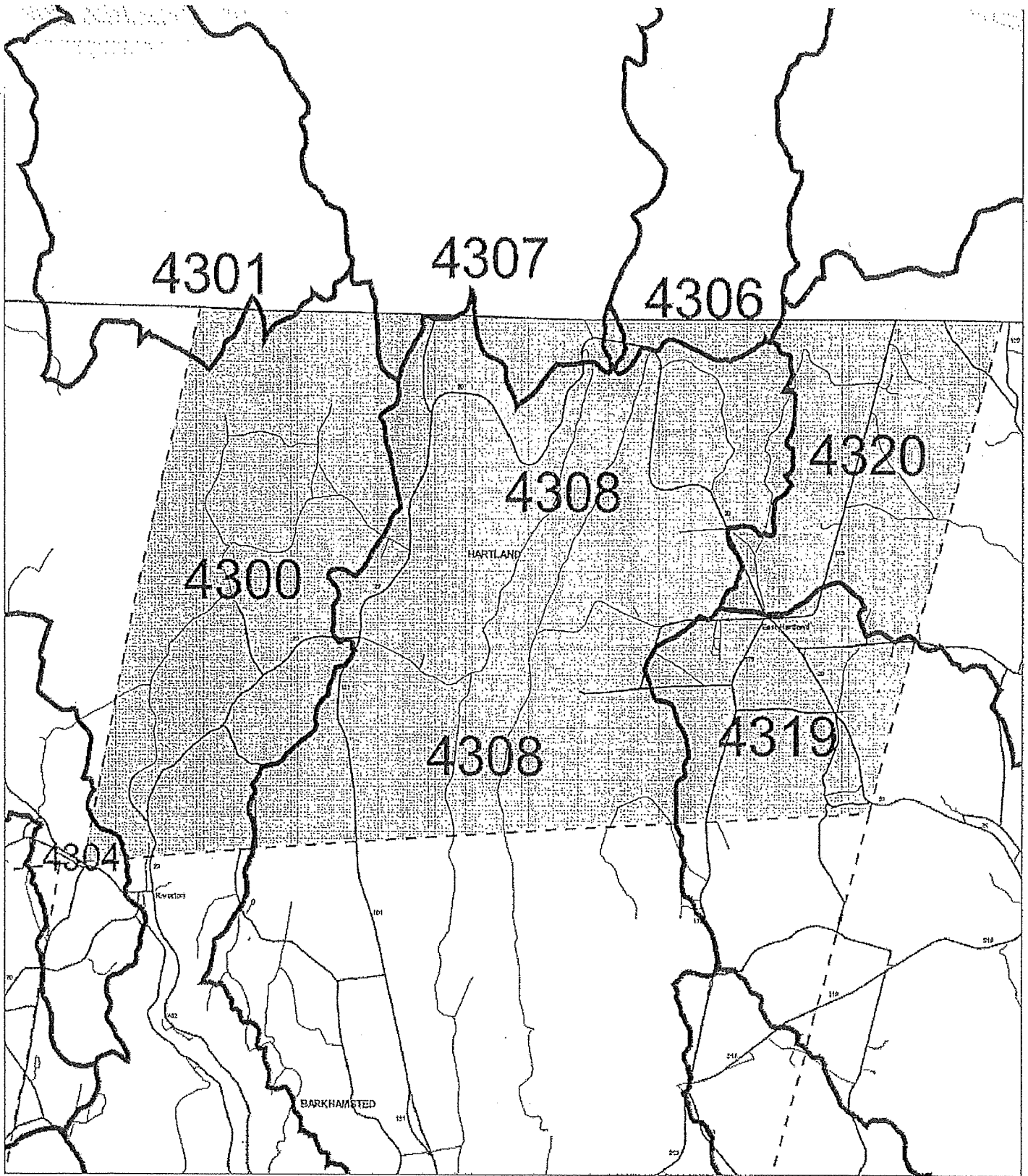
Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality does not have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2. Permitted dredging of a pond must use code 11, other possible codes are 12 and 5.

11. Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). For **PERMANENT** alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You **MUST** provide all information in **ACRES** (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an **ACTIVITY REGULATED BY** the Agency, or as a result of an **AGENT APPROVAL** pursuant to 22a-42a(c)(2). Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. Inland wetlands agencies may have established an upland review area (also known as a buffer or setback) in which activities are regulated. Agencies may also regulate activities beyond these established areas. You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration. Remember that these figures represent only the upland acreage altered as a result of an activity regulated by the Agency, or as a result of an agent approval.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, and enforcement actions. **NOTE:** "restored" or "enhanced" applies to previously existing wetlands or watercourses. "Created" applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses (question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEP - Please leave this area blank.







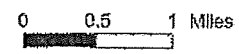
Named Towns and
USGS 7.5 Minute Quadrangles
Connecticut



SUBREGIONAL DRAINAGE BASINS
 Statewide Inland Wetlands & Watercourses Activity Reporting Program

**Hartland,
 Connecticut**

-  Subregional Basin
-  Main Road
-  Local Road
-  Town



July, 2000

DEP Inland Water Resources Division
 Wetlands Management Section





Inland Water Resources Division
 Dept of Energy & Environmental Protection
 79 Elm Street – 3rd Floor
 Hartford, CT 06106-5127
www.ct.gov/dep

GIS CODE# _____
 For DEP Use Only

Statewide Inland Wetlands & Watercourses Activity Reporting Form

PART I: To Be Completed By The Municipal Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN: Year _____ Month _____
2. ACTION TAKEN: _____
3. WAS A PUBLIC HEARING HELD? (select only one) Yes No
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
 (print) _____ (signature) _____

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING: _____
 Does this project cross municipal boundaries? (select only one) Yes No
 If Yes, list the other town(s) in which the action is occurring: _____
6. LOCATION: USGS Quad Map Name: USGS 7.5 MINUTE QUADRANGLES
 Quad Number: _____ (see attached USGS 7.5 Minute Quadrangles Map)
 Subregional Drainage Basin Number: _____ (see attached Hartland Connecticut Subregional Drainage Basins Map)
7. NAME OF APPLICANT, VIOLATOR, OR PETITIONER: _____
8. NAME & ADDRESS / LOCATION OF PROJECT SITE: _____

 Briefly describe the action/project/activity: Temporary Permanent

9. ACTIVITY PURPOSE CODE: _____
10. ACTIVITY TYPE CODE(S): _____, _____, _____, _____
11. WETLAND / WATERCOURSE AREA ALTERED [must be provided in acres or linear feet as indicated]:
 Wetlands: _____ acres Open Water Body: _____ acres Stream: _____ linear feet
12. UPLAND REVIEW AREA ALTERED [must be provided in acres]: _____ acres
13. AREA OF WETLANDS AND/OR WATERCOURSES RESTORED, ENHANCED OR CREATED: _____ acres

PART III: To Be Completed By The DEP

DATE RECEIVED: _____ DATE RETURNED TO DEP _____
 FORM COMPLETED: YES NO FORM CORRECTED / COMPLETED: YES NO