

DEC 19 2016

COLEBROOK TOWN CLERK

COLEBROOK  
TOWN/SCHOOL BUILDING COMMITTEE

Regular Meeting – September 29th, 2016


COMMITTEE MEMBERS PRESENT: Chris Johnstone, Tim Hill, Shayne Young

COMMITTEE MEMBERS ABSENT: Jon Gray, Steve Seiser

OTHERS PRESENT: Dani Thibodeau

1. Meeting Call to Order: Chairman Chris Johnstone called the meeting to order at 4:05 p.m.
2. Consideration of the Minutes: Shayne Young moved and Tim Hill seconded to approve the Minutes of the Regular Meeting on June 21<sup>st</sup>, 2016. The motion was unanimously approved.
3. Fire Marshals Inspection Report: Chris Johnstone distributed and discussed the findings of the Fire Marshal's report that was dated August 27<sup>th</sup> 2016. Four of the findings have been resolved, remaining discrepancies include several outside stairs that need repair, railings that need modification, and several exit doors that do not operate smoothly. Johnstone will contact Millard Welding for repair of the doors and railings. Dani Thibodeau will facilitate repair of the concrete stairs.
4. Multi-Purpose Room: Chris Johnstone explained that R&M Insulation, LLC, has submitted a bid to insulate the roof of the Multi-Purpose Room in the amount of \$29,952.00. Johnstone has submitted the bid to MUNICOM Claim Service and is waiting for approval to hire R&M.
5. Future Project/Committee Membership: Chris Johnstone, Shayne Young and Tim Hill have agreed to remain as members of the CCS Building Committee. Johnstone will contact Jon Gray and Steve Seiser, to see if they wish to remain as members. Johnstone also stated that Tom Corvo might be joining the committee as a representative for the BOF.
6. Other Matters to Come Before the Committee:
  - A. Grease Trap: Dani Thibodeau explained that the manufacturer of the grease trap which has been installed in the kitchen is working with Scoville Plumbing to rectify problem with the functionality of the trap. Scoville is waiting for parts and once they are installed this should correct the emission of sewer gas into the kitchen. Scoville expects to have this fixed within the next few days.
5. Adjournment: Shayne Young moved to adjourn and Tim Hill seconded the motion. The motion was unanimously approved. The meeting adjourned at 4:50 p.m.

Respectfully submitted,

  
Chris Johnstone, Chairman  
CCS Building Committee