

Town of Colebrook
Colebrook Historic District Commission
Special Meeting
November 9, 2021
Land Use Office

Minutes

The meeting was called to order at 5:00 pm by Temporary Chair Rebecca Bodycoat.

Regular members present: Rebecca Bodycoat, John Lossin, Sally Estock, and Catherine Norton.

Regular member present: Alesia Maltz

Alternate member present: Carol Lord.

Quorum was established.

Alternate member Carol Lord was seated as a regular member to fill the vacant seat of Alesia Maltz.

Motion made by John Lossin and seconded by Sally Estock to nominate Catherine Norton as temporary clerk. Passed unanimously.

Motion made by Carol Lord and seconded by John Lossin to approve the minutes of the February 15, 2021, meeting as presented. Passed unanimously.

Motion made by John Lossin and seconded by Rebecca Bodycoat to approve the minutes of the June 23, 2021, meeting as presented. Sally Estock and Carol Lord abstained from vote as they were not present at that meeting. Motion passed unanimously.

Motion made by John Lossin and seconded by Sally Estock to approve the minutes of the October 21, 2021, meeting as amended. Discussion followed. Catherine Norton abstained from vote as she was not a member of the commission on the meeting date. Motion passed unanimously. See attached amended minutes.

Temporary Chairman Rebecca Bodycoat called for nomination for chairman. Motion made by Carol Lord and seconded by Rebecca Bodycoat to nominate Catherine Norton as chairman. Passed unanimously.

Temporary Chairman Rebecca Bodycoat called for nominations for vice chairman. Motion made by Carol Lord and seconded by John Lossin to nominate Rebecca Bodycoat as vice chairman. Passed unanimously.

Temporary Chairman Rebecca Bodycoat called for nominations for clerk. Motion made by John Lossin and seconded by Rebecca Bodycoat to nominate Sally Estock as clerk. Passed unanimously.

Post Office Discussion: The U.S. Postal Service has installed a large mailbox in front of the Colebrook facility, and it is understood that plans are being made to install substantial posts of a bright color between the parking lot and the building where the current hitching posts are. Motion made by Carol Lord and seconded by Rebecca Bodycoat to write a letter to the Winsted Postmaster to make them aware of the location of the Colebrook Post Office within the Historic District as well as the Village District which has jurisdiction over exterior changes made to the building. Motion passed unanimously.

Temporary Chairman Rebecca Bodycoat read letter of resignation submitted by Geraldine Kassel effective September 4, 2021. Motion made by Sally Estock and seconded by Rebecca Bodycoat to accept with regret. Passed unanimously.

Temporary Chairman Rebecca Bodycoat read letter of resignation submitted by Alesia Maltz effective November 9, 2021. Motion made by John Lossin and seconded by Rebecca Bodycoat to accept with regret. Passed unanimously.

Motion made by Carol Lord and seconded by Rebecca Bodycoat to set the next regular meeting for Tuesday, October 25, 2022, at 4:45 in the Land Use Office of Town Hall. Passed unanimously.

Motion made by John Lossin and seconded by Sally Estock to adjourn at 5:45. Passed unanimously.

Respectfully submitted,

Catherine Norton
Temporary Clerk