

**Colebrook Fire Department  
Forge Company  
December 7, 2021 Monthly Meeting Minutes**

**Attendance:** Deputy Chief Todd Hiller, Lieutenant Terence Phelan, Bill Hiller, Bob Bull, Dan Butler, Rick Tillotson and Maureen Bascetta.

Deputy Chief Todd Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:10 hours.

Lieutenant Terence Phelan appointed recording secretary for the meeting.

**Reading and approval of minutes:**

Deputy Chief Hiller presented the minutes from the November 2021 meeting. With there being no discussion or amendments to the minutes, a motion was made by Terry Phelan and seconded by Dan Butler to accept the minutes as read. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Rick Tillotson presented the Treasurer's report. With there being no discussion or amendments to the treasurer's report, a motion was made by Dan Butler and seconded by Bob Bull to accept the treasurer's report as read. The motion passed unanimously.

**Communications, correspondence, and notices:**

No items were brought forth for communications, correspondence, and notices

**Report of Committees:**

The new truck committee met on November 30, 2021 and started writing a specification for the replacement of Engine 2.

**Admission of applications for new membership:**

Tim (T.J.) Strahan application for membership was approved by the investigation committee. A motion was made by Terry Phelan and seconded by Dan Butler to approve the application for probationary status. The motion passed unanimously.

Two other possible members have not been interviewed by the investigation committee.

One new application for membership to the Colebrook Fire Department First Responders was received. A motion was made by Terry Phelan and seconded by Bob Bull to forward the application to the investigation committee. The motion passed.

### **Old Business:**

Some of the gear has been delivered and will be distributed accordingly.

Todd Correll took the donated car back. The car was needed for transportation.

Deputy Chief Hiller reported that the implementation of Spotted Dog alerting system was postponed. Deputy Chief Hiller requested that all members send the required information to Hannah McCaw as soon as possible.

### **New Business:**

Deputy Chief Hiller is looking into the towing bill for the Quad and trailer.

Deputy Chief Hiller stated that he would be posting the department and company nomination sheets. Deputy Chief Hiller noted that department elections for Chief, department secretary and treasurer will be held on January 3, 2022 at the Colebrook Center fire station and the Colebrook Forge elections will be held on January 4, 2022 at the Forge fire station.

Deputy Chief Hiller asked about the Colebrook Forge monthly meeting schedule for 2022. After discussion, Deputy Chief Hiller will post the 2022 meeting schedule as the first Tuesday of each month.

Deputy Chief Hiller stated that the soda machine was not working and that it was too old to be fixed for a reasonable cost. The soda will be transferred to the refrigerator on the honors system and the soda machine will be disposed of.

Dan Butler noted that there are only three spare batteries for the air-packs, Deputy Chief Hiller will ask the fire chief if Forge can get three new batteries for the air-packs from department capital money.

### **Chief's Report:**

Deputy Chief Hiller reported that the live burn at the regional fire training school went well.

Deputy Chief Hiller reported that the induction for Chief Mark Worsman as president of the Ct Fire Chiefs Association was nice.

Deputy Chief Hiller reported that Mark Johnson will be retiring as the day time firefighter from the Barkhamsted Fire District on December 31, 2021.

Deputy Chief Hiller reported that the Christmas Fair will be Saturday, December 11, 2021 from 9 a.m. to 3 p.m. in the center of Colebrook.

**For the good of the Company:**

Deputy Chief Hiller reported that the town has identified ten needy families in Colebrook. A motion was made by Terry Phelan and seconded by Dan Butler to match Colebrook Center Fire Department's donation of \$250.00 for \$500.00 total. This money will go to the town's social services director to determine what each family requires and distribute the appropriate items to the families. The motion passed unanimously

Being no further business, a motion was made by Terry Phelan and seconded by Dan Butler to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 19:45 hours following the pledge of allegiance.

Respectfully submitted,

*Terence M. Phelan*

Terence M. Phelan  
Lieutenant