

**TOWN OF COLEBROOK  
CAPITAL IMPROVEMENT PROGRAM COMMITTEE**

**MINUTES**

**Thursday 10 February 2022**

**Virtual Meeting via zoom**

**Regular Meeting**

Members:

Present: Chris Johnstone – First Selectman  
Jim Millar – Board of Finance  
Ben Bartlett – Fire Department

Absent: Andy Bakulski – Board of Education

Others: None

Vacancy:

Public at Large  
Planning and Zoning

1. The meeting was called to order at 7:04PM by Chairman Johnstone.
2. On a motion by Chris Johnstone to approve the minutes of the 27 January 2022 meeting, seconded by Ben Bartlett, the minutes were approved. Two yes votes, one abstention.
3. Review year end closeouts: Closeouts for the 2020/2021 were completed at the August 2021 meeting, no discussion required for the 2021/2022 CIP until the August 2022 meeting.
4. Finalize 2022/2023 CIP:
  - A. Chris Johnstone presented a draft plan of the 2022/2023 budget. The proposal read as follows:
    - B. Colebrook Consolidate school:

> Technology Replacement	\$10,000.
> Roof Replacement, estimate:	\$80,000.
    - C. Department of Public Works:

> Freightliner Plow Truck	\$210,668.
> Road Repairs	\$90,000.
> Pinney Street Bridge	\$541,298.
> Sandy Brook Road/Creamery Road Bridges	\$\$5.7 Million
    - D. Fire Department:

> Center Firehouse Roof estimate:	\$46,260.
> Fire Truck	\$600 – 700K

F. Chris Johnstone discussed concerns regarding the bridge projects that are currently scheduled for FY 22 and FY 23. Pinney Street Bridge is currently scheduled to go out to bid for construction in April 2022. This project is a 50/50 cost share with the town share of \$541K. Jim Millar suggested that this could be funded out of town surplus funds. The Creamery Road Bridge and Sandy Brook Road Bridge projects

are 80/20, Colebrook is responsible for 20 percent of the cost of the bridges. However, the cost of the projects must be paid by the town before the 80 percent will be reimbursed to the town for the projects. The Fire Truck was scheduled to be purchased this year based on the minutes of the 19 February 2021 CIP meeting. At that time Jim Millar stated that town could internally fund this purchase from the town reserve funds. Further discussion focused on presenting our recommendation to the Selectman and the Board of Finance for further consideration with a recommendation to obtain bonding for the Creamery Road and Sandy Brook Road projects. Chris Johnstone also stated that it may be possible to use American Rescue Plan funds to supplement the cost of the Fire Truck.

5. On a motion by Jim Millar to recommend approval of the 2022/2023 CIP based on funding of \$450,000., as amended and to forward the plan to the Board of Selectman, seconded by Ben Bartlett, motion passed unanimous.

A. Colebrook Consolidate school:	
> Technology Replacement	\$10,000.
> Roof Replacement, estimate:	\$80,000.
C. Department of Public Works:	
> Freightliner Plow Truck	\$210,668.
> Road Repairs	\$90,000.
D. Fire Department:	
> Center Firehouse Roof estimate:	\$46,260.
Total	\$436,928.00

6. Development of a 5 year plan and review of the vehicle/assets schedule will be discussed at the next meeting.

7. Next meeting date is 24 February 2022.

8. Motion to adjourn by Ben Bartlett, seconded by Chris Johnstone, meeting adjourned at 7:55.

Respectfully Submitted,

Christopher L. Johnstone  
Chairman