

# **TOWN OF COLEBROOK**

## *PLANNING & ZONING COMMISSION*

Monday, January 10, 2022 - 6:30pm

Colebrook Town Hall

ZOOM Virtual Meeting

Regular Meeting Minutes

### **Agenda Item 1. Call to Order**

Vice Chairman, John Fernandez called the January 10, 2022, Regular Meeting of the Colebrook Planning and Zoning Commission to order at 6:30pm.

### **Agenda Item 2. Roll Call**

Regular Members of the Commission present: John Fernandez, Martha Neal, Kevin Robichaud, William Sweeney

Regular Member Absent: Scott Norton

Alternate Members Present: Jennifer LaRocque (seated for Mr. Norton), David Goulet, Duncan McClave

Also present, Marc Melanson (ZEO)

### **Agenda Item 3. Agenda Review**

No Changes

### **Agenda Item 4. Old Business**

No old business

### **Agenda Item 5. New Business**

Resignation of Commission member Scott Norton was accepted.

Open Commissioner Position: Mrs. Neal nominated Mrs. Jennifer LaRocque to fill the open Commissioner position. Mr. Fernandez seconded the motion; the motion was unanimously accepted.

Election of Officers:

Mr. Fernandez nominated Mrs. Martha Neal for the position of Chairman; the motion was unanimously accepted.

Mrs. Neal nominated Mr. John Fernandez for the position of Vice Chairman; the motion was unanimously accepted.

Mrs. Neal nominated Mrs. Jennifer LaRocque for the position of Secretary. Mr. Robichaud seconded the motion; the motion was unanimously accepted.

The 2022 meeting dates were presented. Mr. Fernandez moved to accept the meeting dates as presented. Mr. Robichaud seconded the motion; the motion was unanimously accepted.

Discussion regarding cannabis regulations.

#### **Agenda Item 6. Approval of Minutes**

Mr. Sweeney moved to accept the Regular Meeting Minutes of July 12, 2021, as presented. Mr. Robichaud seconded the motion; the motion was unanimously accepted.

Mrs. Neal moved to accept the Special Meeting Minutes of September 13, 2021, as presented. Mr. Sweeney seconded the motion; the motion was unanimously accepted.

#### **Agenda Item 7: ZEO Report / Discussion with ZEO**

Mr. Melanson stated that starting in 2023 the Commissioners will be obligated to attend training hours, as determined by State Statute, on a yearly basis.

Town attorney will hold an in-service for Commissioners at the February 14, 2022, meeting.

#### **Agenda Item 8: Bills and Communications**

No new bills

#### **Agenda Item 9: Other Business**

Mrs. Neal and Mr. Melanson have been appointed to the Affordable Housing Committee.

**Agenda Item 10: Adjournment**

Mr. Fernandez moved to end the meeting Mrs. LaRocque seconded the motion. All agreed without discussion and the meeting adjourned at 6:51pm.

Respectfully submitted,

Jennifer LaRocque