

Colebrook Recreation Board Meeting Minutes –July 7, 2022

Colebrook Town Hall Meeting Room

Board Attendance: Roxanne Puhalski, Katie Martin, Jon Ferrante, Ryan Farrell

Public Attendance: Peter Gove

Board Members Not Present: Justin Truskauskas, Mary Stauffer, Chris Waring

Call to order – Meeting called to order by Katie Martin at 6:41 p.m., Jon 2nd

June 2, 2022 Minutes Approval – Jon 1st, Ryan 2nd. The minutes were approved as written.

Finances: Deposit for \$266 for snack shack revenue during baseball games and the science story tellers event. The balance of the account is \$10,877.02. The snack shack has a profit of \$264.06. Justin will submit expenses for the baseball picnic. Baseball season incurred a financial loss of -\$491.60.

Old Business:

1. **Snack Shack Upgrade-** Justin is working on the list for supplies for the snack shack repair. Once we get the list, then a letter can be written for Lowes to get the donated supplies.
2. **CPRA Discount Tickets-** Tickets will take at least another week to get. Katie will order them tonight. If they aren't used, then we just send them back at no cost to us.
3. **Storage shed update:** The shed was cleaned up and organized. An inventory was taken for all equipment and uniforms for all teams. The older equipment will be sold at the snack shack during the labor day weekend as a tag sale and money will be added to the Recreation Board account. Katie also said the Recreation board could rent a table for the Colebrook student tag sale and sell the equipment there, too.
4. **Billboard Update:** Katie talked to *Goulet Printing* regarding a quote for new billboard signs. The new signs will be 4'x 8' Cora plastic signs (4mm thickness), printed, \$200. A 10mm thick sign can be done for \$30 more. All that is needed is to make a sign is a digital file containing the company information and logo from each business. The signs take about one week to make and then can be hung up at the ball field. Billboard renewals next year will be more. The Recreation Board will also offer to current businesses, the opportunity to get the newer signs, for \$250. Katie will get one more quote before the next meeting.
5. **Baseball Update:** The baseball picnic was on Wednesday, July 6 at the Colebrook pond. The umpire fee for minors still needs to be paid, about \$400, but the bill has not been received yet. Norfolk will cover the majors umpire fee. Justin said that the engraving plates for the trophies were not ready in time for the picnic, but when done, he will send the plates the to the players.
6. **June Storytellers Event-** The event took place on June 10th, 6pm. This was a great success, about 40 people attended! Everyone seemed to enjoy the event with great audience participation. The snack shack was also able to sell some items.
7. **Colebrook Fair-** Once we have a food price list for the fair from the fair committee, a food list will be generated for the snack shack sales. We also need to create fair

committees- 2 people (Jon, Roxanne, Chris) for food, 2 for games (Ryan, Peter, Justin?, Mary), field activities, Katie will get quotes for the bounce houses from Bremar. Katie will also look into the National Guard providing bounce houses/obstacle courses for the field activities. Ryan also has two bounce houses that he is willing for use with younger fair attendees, ages 3-5. Magician will also be there. Games will be coordinated with PTO. We are going to ask the president of the PTO, Collette Hiller to attend the August 4, 2022 meeting. We need to check if the magician needs anything for setup for the fair. Jon will look into purchasing another pop-up tent of a larger size to cover the picnic tables. Mary completed a request form from Dick's Sporting Goods to request a donation of a 12X12' pop up tent- no response to the request yet.

8. **Soccer-** Chris got quotes for new soccer jerseys. For *Soccer and Beyond* the quote was \$26 each for 70 jerseys. For *We got Soccer* the quote was \$32-35 each for the same jerseys. Motion to approve new jerseys: 1st Jon, 2nd, Ryan. A vote to approve a cost of \$2000 for jerseys and new soccer socks: 1st Katie, 2nd Roxanne. Both votes passed. Other expenses for soccer season include supplies for first aid kits, goalie jerseys and gloves, new soccer balls. There is a need to get two more soccer ball sets, 1 set of size 3, 1 set of size 4. Chris is also looking into paint for the soccer fields- hard to find. There should be enough paint for the first game, but will need more for other games. Katie is going to talk to Collette Hiller for Coyote merchandise companies, possibly to sell on-line, at the Colebrook Fair, soccer games. We are good for coaches for this coming year- 5/6- Chris Waring and Nate Day, 3/4- Peter Gove and Jason Mikolajcik , 1/2- Todd Hiller and Ryan Farrell, K-pending registration. Katie will ask Dan Ward if he wants to coach 7/8 and Katie will help with practices, subbing for coaches, etc. Once registration is closed, the names will be sent to Jon to start making participation certificates for the end of the season. Chris met with the soccer league on June 3rd and the next meeting will be in August. Summer soccer usually starts the last two weeks of August, tentative start, the week of August 15th. The Recreation Board will revise the parent coaching surveys during the September meeting in order to make the feedback more constructive to help with future improvements.
9. **Scavenger Hunt/ Luau-** Tabled until beginning of school.
10. **Summer Archery Options:** Kim Janak and Dave Hotchkiss are not available to teach archery this summer. Keith Martin has volunteered but has not had the time to complete the on-line course. Roxanne Puhalski also needs to complete the course. Archery will be tabled for this summer. Peter Gove will also look into taking the course. This will be revisited in the fall.

New Business:

1. It was suggested that Chris Johnstone be asked about "swim at your own risk" at the Colebrook Pond. It was also suggested to ask about members of the Recreation Board being trained as life guards at Camp Jewell so that Recreation Board members can serve as life guards at board events. Peter Gove will let us know about dates for camp Jewell training.

2. Facebook- Katie Martin suggested that the Recreation Board post about any suggestions for activities and sports to ask public about recreation events. Katie will post to the Colebrook sites.
3. Snack shack clean-up: Roxanne will take inventory. Peter is willing to donate a new microwave for use in the snack shack, as the current microwave is very old.

Adjournment – Katie motioned to adjourn 8:12p.m., Roxanne 2nd, ADJOURNED

Next Meeting – Thursday, August 4, 2022 at 6:30 p.m.

Respectfully Submitted,
Roxanne Puhalski