

TOWN OF COLEBROOK
HOUSING PLAN STEERING COMMITTEE
Monday, June 20, 2022 – 5:00 PM
Meeting Minutes

Call to Order

E Marmar called the June 20, 2022, zoom meeting of the Colebrook Housing Plan Steering Committee was called to order at 5:02 PM.

Members Present

Members of the Commission present: Ernie Marmar, Martha Neal, David Sartirana, Laura Bartlett, Cathie Norton, Debbie Crowell, and Marc Melanson.

Also present, Jocelyn Ayer (Center for Housing Opportunity).

Approval of minutes

E Marmar asked if everyone received and read a copy of the May 23, 2022, minutes. He asked if anyone had any changes or objections. J. Ayers said the following sentence on pg. 2, “J Ayer explained how the town does not pay the State and Federal government contributes to providing affordable housing. That the cost does not completely fall on the town.” The word completely should be removed because the there is no cost to the town.

Motion: A motion was made to accept the minutes as amended by E Marmar

Second: D. Sartirana.

Vote: All in favor

Motion Passes

E Marmar turned the meeting over to J Ayer for her presentation.

- Discussion on the goals and strategies that was provided in more details.
- Discussed setting up primary and secondary goals.
- M Neal state that Accessory apartments are already allowed in the Zoning Regulations. J. Ayer stated that we possibly just need to let residents know that is allowed.
- Possibly make 2 sections, Primary Goals and Secondary Goals
- M Knapp said that she tried to contact habitat for humanity and has not received any response. J. Ayer will try to contact them and see if they can attend a meeting.
- J Ayer discussed Small Cities Grants and how it works.
- J Ayer mentioned that we had previously discussed the strategies and asked if there were any concerns regarding them.
- E Marmar talked about different ways that we could get funds for the program.
- M Neal mentioned that our primary goal is to form a Housing Committee to be able to implement the plan.
- Discussion on what type of people would be good candidates for the Housing Committee.

J Ayers went over what the next steps should be

Usually at this point of the process, we could either hold another public forum or she can draft a housing plan and then hold the forum. The committee agreed that she should draft the plan first and then hold the forum.

J Ayers asked about different ways to reach out to residents. Are there any events that draws a lot of residents? That would be a good way to reach out to the residents with the draft plan and get their opinions. The Colebrook fair would be a good place to set up a booth.

Discussion about when the plan needed to be completed. J. Ayer said that it was supposed to be done by June but there are a lot of towns that do not have it completed and are still working on it. She said that she had notified the state that we were working on our plan and said that we were looking at having it implemented by November.

J Ayer will move forward to have a draft plan for the members for the July 18th meeting.

Motion: A motion was made to adjourn by M Neal

Second: D Crowell.

Vote: All in favor

The meeting adjourned at 6:03 PM.

Respectfully submitted,

Marc Melanson