

**Colebrook Fire Department
Forge Company
Monthly Meeting Minutes
August 2, 2022**

Attendance: Chris Beaulieu, Dan Butler, Deputy Chief Todd Hiller, Captain Steve Sartirana, Evan Sartirana, Shawn Thibault, Chief Benjamin Bartlett, Elizabeth Norman, Bill Hiller, Terrance Phelan, Maureen Bascetta

Deputy Chief Todd Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:09 hours.

Reading and approval of minutes:

Secretary Elizabeth Norman presented the minutes from the July meeting. With there being no discussion or amendments to the minutes, a motion was made by Steven Sartirana, and seconded by Dan Butler to accept the minutes as read. The motion passed unanimously.

Report of Treasurer and bills for payment:

In the Treasurer's absence, Deputy Chief Hiller presented the monthly company bills and account balances. With there being no discussion or amendments to the report, a motion was made by Terry Phelan and seconded by Steve Sartirana to accept the report as read. The motion passed unanimously. Chief Bartlett does not yet have a full update on the Berkshire Trail Riders' event. Center offered to cover the cost of the breakfast.

Communications, correspondence, and notices:

There is a letter from Winsted Fire Department about their parade on Saturday, August 27th at 6 PM. Captain Sartirana sent the card to RSVP.

We received a public health notice about a public health hearing on September 27th at 9 AM over Microsoft Teams. This is about Trinity Health EMS' desire to expand EMS services.

West Hartland Fire House is having a pot roast on September 10th. Tickets are \$32.

We received a check of \$100 for pool water.

We received a letter of \$7500 from the Tiffany Thompson Foundation. We need to send a thank you letter as a receipt.

Report of Committees:

The Truck Committee met last week with the company who will do the sale. The inspection will be the next step.

The Dinner Committee met recently to plan the annual dinner for September 17th. Cocktail hour will be the first hour. Invitations were handed out tonight. Please return RSVPs to Steve Sartirana.

Admission of applications for new membership:

No new applications for membership.

Old Business:

Captain Sartirana is still waiting for the report on the brush truck.

The fireworks at Camp Jewell will be on August 24th. The fire trucks should arrive around 4 PM for when the fireworks are unloaded.

In January, we voted to do an appeal letter. We decided it will be for rescue equipment. Deputy Chief Hiller will draft a letter and send it to the officers for review.

We are canceling the first Monday maintenance nights. The third Tuesday of the month will be maintenance night going forward.

New Business:

An Open House is planned for Sunday, October 23, from 9 AM – noon. One idea is to have a Touch-A-Truck. Another idea is to have a fire extinguisher demo. We will form a committee to plan it. Deputy Chief Hiller will Chair the committee. Members include Steve Sartirana, Elizabeth Norman, Evan Sartirana and Shawn Thibault.

For the Colebrook Fair, we may have a prospective car to cut up.

Captain Sartirana completed the application for the matching grant.

Chief's Report:

There will be a flashover class hosted by Winsted on October 15th. The class is limited to 25 people.

There was a Chiefs' meeting a few weeks ago. The health facility St. Francis is now closed. Two other facilities are being looked at.

Chief Bartlett is looking for volunteers to help with traffic management for the Colebrook Fair. Deputy Chief Hiller will also look into the idea of a permit to close some of the road to traffic that day.

On October 16th, there will be a drill in Norfolk at 8 AM.

For the good of the Company:

We have new sign-in sheets thanks to Hannah.

Congratulations to Chief Bartlett for his new grandchild.

Being no further business, a motion was made by Captain Sartirana and seconded by Terry Phelan to adjourn the meeting. The motion passed unanimously, and the meeting was adjourned at 20:22 hours following the pledge of allegiance.

Respectfully submitted,

Elizabeth Norman

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Secretary