

**TOWN OF COLEBROOK
BOARD OF SELECTMEN
MINUTES
Special Meeting
Thursday September 15, 2022
5:00PM
Selectman's conference Room**

Board Members Present:
Christopher Johnstone
Kate Kennedy
Ernie Marmer

Board Members Absent:
(none)

Others Present:
Bill Jasmin, DPW Foreman
Eric Roberts

- 1) Meeting called to order at 5:01pm.
- 2) The minutes of the August 1, 2022 meeting were distributed and read. There being no changes, the minutes were approved as written.
- 3) Road Foreman's report: No comments.
- 4) Discussion of tree cutting: Kate discussed a resident's request for Distinctive Tree to leave cut trees behind, Bill Jasmin has discussed the situation with Distinctive and about removing trees from town property. Distinctive has said that they will bring some trees from Winsted. Bill Jasmin presented the Board with a proposal to purchase a bucket truck. Christopher Johnstone made a motion, seconded by Kate Kennedy to take the request for the purchase of a bucket truck with excess road maintenance funds in the CIP budget to the CIP committee. Christopher Johnstone will schedule a CIP meeting. Motion passed unanimous.
- 5) Pinney Street bridge grant application. Kate Kennedy moved/resolved, seconded by Ernie Marmer, that Christopher L. Johnstone be, and is hereby authorized to accept on behalf on the Town of Colebrook a 2022 grant. Further resolved, that First Selectman Christopher L. Johnstone is hereby authorized to enter into, and execute any and all agreements, contracts, and documents necessary to obtain said grant. Motion passed unanimous.
- 6) A motion was made by Kate Kennedy, seconded by Ernie Marmer to appoint Martha Neal as Assistant Treasurer. Motion passed unanimous.
- 7) Discussed Historical Society insurance claim, result of September 3rd car accident. Still waiting on a letter from Pat Powers for Historical Society's use of the building.
- 8) Discussion of adding an Electric Vehicle charging station in the Town Hall parking lot and the possible addition of a street light. Chris is waiting on a quote from Environmental Systems Corp.
- 9) Legal Issues: Cross pipe installation on Smith Hill Road is awaiting lawyer response and approval of homeowner. Inland Wetlands permit has been applied for, waiting for approval.
- 10) Discussed job description for the Zoning/Inland Wetlands Enforcement officer.
- 11) Eno Hill property request. A motion was made by Chris Johnstone, seconded by Ernie Marmer to consult with the Town attorney and assessor about the transfer of property. Motion passed unanimous.

- 12) Discussed Wind Colebrook South situation. Will meet with Assessor David Dietsch before October 5 meeting with Wind Colebrook South.
- 13) Chris Johnstone made a motion, seconded by Kate Kennedy to recommend the new HVAC system to the Board of Finance. Motion passed unanimous.
- 14) STEAP grant applications were submitted for the paving of Rock Hall Road, Fritz Road and the Town Hall parking lot. Waiting on notification from the state.
- 15) Affordable housing recap. No discussion.
- 16) Budget FY 22/823 Discussed over budget on tree line item. Further tree expenses will need to come from road maintenance line item.
- 17) Budget FY 21/22. Budget went over by \$13,839.83. A motion was made by Ernie Marmer, seconded by Kate Kennedy to request a supplemental appropriation from the Board of Finance. Motion passed unanimous.
- 18) A motion was made by Ernie Marmer, seconded by Kate Kennedy to approve tax refunds for (John B. McAllister \$798.48, Gregory Millard \$49.37, Gerald McMahon \$ 974.27 and \$959.44, James Townsend for Gary Mazzarella \$40.49, Richard Ross for the Estate of Ryan Ross \$22.73, Linda Ruwet \$ 127.87, Joseph Vasaturo \$16.12, Joshua Jasmin \$16.13 and \$11.03, Meghan Saramak \$63.15, Raymond Winn \$8.61) Motion passed unanimous.
- 19) A motion was made by Kate Kennedy, seconded by Ernie Marmer to pay bills as presented. Motion passed unanimous.

Meeting was adjourned at 6:30 pm.

Chris Johnstone

Christopher Johnstone
First Selectman