

**Colebrook Fire Department  
Forge Company  
Monthly Meeting Minutes  
September 6, 2022**

**Attendance:** Dan Butler, Deputy Chief Todd Hiller, Captain Steve Sartirana, Evan Sartirana, Shawn Thibault, Chief Benjamin Bartlett, Elizabeth Norman, TJ Strahan, Maureen Bascetta, Bob Bull, Suzy McAllister, Rick Tillotson, Bryce Zygmont, Chris Beaulieu

Deputy Chief Todd Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:05 hours.

**Reading and approval of minutes:**

Secretary Elizabeth Norman presented the minutes from the August meeting. With there being no discussion or amendments to the minutes, a motion was made by Steven Sartirana, and seconded by Suzy McAllister to accept the minutes as read. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Rick Tillotson presented the monthly company bills and account balances. We received another donation of \$100. With there being no discussion or amendments to the report, a motion was made by Steve Sartirana and seconded by Suzy McAllister to accept the report as read. The motion passed unanimously.

**Communications, correspondence, and notices:**

None

**Report of Committees:**

There were no committee meetings.

A meeting of the Open House Committee will be on Monday, September 12, at 6:30 PM.

**Admission of applications for new membership:**

There was an application for a new member from Scott Shahmanesh. The membership committee (of Steve Sartirana, Bill Hiller and Terry Phelan) met with him. Scheduling-wise, he is in NYC on Tuesdays but he is willing to come in to help out when he is available. Dan Butler moved that we accept his membership. Bryce Zygmont seconded the motion. This was unanimously approved.

**Old Business:**

The Open House will be on October 23<sup>rd</sup>.

Deputy Chief Hiller thanked members who helped at the fair and at the calls afterwards.

We discussed reviewing and reaching out to lapsed members, according to the by-laws.

Deputy Chief Hiller will bring a draft of the appeal letter to the next meeting.

Upcoming trainings: September 13 emergency vehicle operation refresher

Q driving class: Chris Beaulieu, TJ Strahan and John Ferrante signed up for the class.

Dan Butler suggested that we look into fixing the floor at the firehouse.

The dinner will be on September 17<sup>th</sup>.

Deputy Chief Hiller will follow up on the new truck tomorrow.

### **New Business:**

Steve Sartirana reported that we are still waiting for the sensor for the meter.

We are scheduled for September 30 for the annual maintenance test of the Hurst tools.

We received the gear that we ordered. However, we don't if we still have capital funds available. Deputy Chief Hiller will look into this.

The brush truck has been taken in for maintenance. Steve Sartirana asked if any other repairs are needed. Bryce Zygmunt suggested looking the hitch.

### **Chief's Report:**

Chief Bartlett reiterated his thanks for everyone who participated at the fair and the fireworks.

October 16 is the drill with Norfolk.

There was a meeting with the insurance company last Thursday, AFC and Concentra. We are also waiting for a bid from Hartford Healthcare. This would be for both firefighter physicals and CDLs. If someone needs a physical in the meantime, they could go to Concentra. Steve Sartirana recommended that we have a particular month of the year that we all go get physicals.

### **For the good of the Company:**

Being no further business, a motion was made by Captain Sartirana and seconded by Dan Butler to adjourn the meeting. The motion passed unanimously, and the meeting was adjourned at 20:06 hours following the pledge of allegiance.

Respectfully submitted,

*Elizabeth Norman*

Elizabeth Norman

Secretary