

Certificate of Trade Name

(Note: Required by §35-1 of the Connecticut General Statutes, a Trade name Certificate is for the purpose of identifying those doing business in the state under a fictitious Trade Name, i.e., for consumer protection purposes. A Trade Name Certificate does not protect that name from use by someone else. The Penalty for failure to file a Trade name Certificate is \$500.00.)

To the Town Clerk of the Town of Colebrook:

I am /We are _____ conducting and transacting business in said Town of Colebrook under the full assumed name of _____

Business address is _____

The telephone number is () _____ Nature of Business: _____

The full name of every person conducting or transacting said business, together with the address of each of said persons is as follows:

Name: _____ Address: _____

Name: _____ Address: _____

Signature: _____ (Print Name under Signature)

Signature: _____ (Print Name under Signature)

State of Connecticut:

ss: _____, 2023

County of Litchfield:

Personally appeared _____ known to me (or satisfactorily proven) to be the person (s) whose name (s) is/are subscribed to within said instrument and who swore to the truthfulness of the foregoing certificate and acknowledged that he/she executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand.

Town Clerk/Notary/Commissioner of Superior Court
Justice of the Peace

Received and Filed _____ 2023
Indexed in Book No. 1, Page _____

Town Clerk

CERTIFICATE OF TRADE NAME

A Certificate of Trade Name:

- Is required by §35-1 of the Connecticut General Statutes. The Penalty for failure to file a Trade Name Certificate is \$500.00.
- Is for the purpose of identifying those doing business in the state under a fictitious Trade Name, i.e. for consumer protection purposes.
- Does not protect that name of the business from use by someone else. It may be protected from use by others by registering it with the Secretary of State.

A blank Trade Name Certificate may be obtained from the Town Clerk's Office. All officers of the business must sign the Certificate in the presence of a Notary Public or Commissioner of the Superior Court.

A Trade Name Certificate should be filed in every town in which the business is providing services. A Trade Name Certificate is filed in the Town Clerk's Office for a fee of **\$10.00** as soon as all of the necessary information has been furnished (i.e., Name of business, address of business (no P.O. Box addresses will be accepted), all names, addresses and signatures of officers, and the signature of a Notary Public or Commission of Superior Court.

The Town Clerk's Office is in the Town Hall, 562 Colebrook Road, Colebrook, Connecticut and is open Monday through Thursday 8:30 am to 12:00 pm and 1:00 pm to 4:30 pm and Fridays from 8:30 to 12:00.

When filing a Trade Name Certificate, the individual (s) doing business in Colebrook should speak to the Planning and Zoning Commission and Assessor to ensure that the business is not in violation of current zoning regulation and/or taxation rules. The Planning and Zoning Commission's telephone number is 379-3359 ext. 208 and the Assessor's telephone number is 379-3359 ext. 206.

Please return with your check payable to the "Colebrook Town Clerk" in the amount of **\$10.00.**

Colebrook Town Clerk
P.O. Box 5
562 Colebrook Road
Colebrook, CT 06021

Please do not hesitate to call if you have any questions or concerns.