

**Colebrook Fire Department
Forge Company
January 10, 2023, Annual Meeting Minutes**

Attendance: Todd Hiller, Steve Sartirana, Terry Phelan, Sue McAllister, Tim Strahan, Shawn Thibault, Rick Tillotson, Bryce Zygmunt, Dan Butler, Bill Hiller, John Parenteau, Evan Sartirana, Maureen Bascetta, Bob Bull, Chief Ben Bartlett.

Deputy Chief Todd Hiller called the annual meeting of the Colebrook Fire Department Forge Company to order at 19:10 hours.

Reading and approval of minutes:

Captain Steve Sartirana presented the minutes from the December 2022 meeting. With there being no discussion or amendments to the minutes, a motion was made by Terry Phelan, and seconded by Bill Hiller to accept the minutes as read. The motion passed unanimously.

Report of Treasurer and bills for payment:

Treasurer Rick Tillotson presented the monthly company bills and account balances. With there being no discussion or amendments to the report, a motion was made by, Terry Phelan and seconded by Bill Hiller to accept the report as read. The motion passed unanimously.

Communications, correspondence, and notices:

The annual appeal letter went out to the community. There were some gracious thank you letters included in some of the donations for our efforts in helping our residents.

Report of Committees:

The New Truck Committee will go to the Tolland Fire Department on January 29, 2023, to start working on the layout of compartments for the new truck.

The Department By-Laws Committee will schedule a meeting to work on reviewing and updating the Department By-Laws.

Admission of applications for new membership: None

Old Business:

Deputy Chief Hiller thanked Maureen Bascetta and Collette Hiller for purchasing food to be used in the event the station is used as a shelter.

Brush 6 is now back in service.

The computer board for the compressor is still at vendor being evaluated.

Deputy Chief Hiller has been in touch with the plumber to install the gear washer. It will be installed along the north wall in the apparatus bay, as this would be the best location for access to the water and drain lines.

Rick Tillotson has compiled a list of members needing ID tags. New tags will be provided.

Deputy Chief Hiller submitted grant paperwork to the Berkshire Trail Riders.

Donations are coming in from the appeal letter. Thank you cards were sent to residents who have graciously donated.

New Business:

The Annual Department meeting was held on January 9, 2023. Benjamin Bartlett was elected as Chief of Department; Hannah McCaw was elected as Department Secretary and Robert Carfiro was elected as Department Treasurer. The newly elected Center Company officers are Craig Carfiro Deputy Chief, Todd Correll Captain, John Gray 1st Lieutenant and Devon McCaw 2nd Lieutenant, Sean Barry Training Officer, Paul LaRocque Fire Police Chief. Congratulations were expressed to all.

Deputy Chief Hiller thanked everyone for their continued dedication and service to the department and the Town of Colebrook over the past year. The next order of business was to elect the company officers. Deputy Chief Hiller appointed Steve Sartirana to serve as the acting secretary. He then turned the meeting over to Chief Bartlett. Chief Bartlett presented the following names from the posted nomination sheet.

Fire Deputy Chief Candidate, Todd Hiller. Todd accepted the nomination. As there were no other nominations from the floor, a motion was made by Terry Phelan and seconded by Tim Strahan to close the nominations. The nominations closed and the acting secretary cast one ballot for Todd.

Fire Captain Candidate, Steve Sartirana. Steve accepted the nomination. As there were no other nominations from the floor, a motion was made by Terry Phelan and seconded by Tim Strahan to close the nominations. The nominations closed and the acting secretary cast one ballot for Steve.

Fire 1st Lieutenant Candidate, Terry Phelan. Terry accepted the nomination. As there were no other nominations from the floor, a motion was made by Rick Tillotson and seconded by Tim Strahan to close the nominations. The nominations closed and the acting secretary cast one ballot for Terry.

Fire 2nd Lieutenant Candidate, Bryce Zygmunt. Bryce declined the nomination. As there were no other nominations from the floor, a motion was made by Steve Sartirana and seconded by Terry Phelan to leave the 2nd Lieutenant position vacant. The motion passed unanimously.

Secretary Candidate, Elizabeth Norman. Elizabeth accepted the nomination. As there were no other nominations from the floor, a motion was made by Bill Hiller and seconded by Terry Phelan to close the nominations. The nominations closed and the acting secretary cast one ballot for Elizabeth.

Treasurer Candidate, Rick Tillotson. Rick accepted the nomination. As there were no other nominations from the floor, a motion was made by Bill Hiller and seconded by Terry Phelan to close the nominations. The nominations closed and the acting secretary cast one ballot for Rick.

Rick Tillotson performed swearing in of all members who were not in attendance at the department meeting on Monday January 9, 2023.

Chief Bartlett congratulated the new officers and turned the meeting back over the Deputy Chief Hiller. Deputy Chief Hiller congratulated the officers and looks forward to working with all in the upcoming year.

The annual skating party will be held on February 4, 2023, from 6:00 p.m. – 8:00 p.m. weather permitting.

Fire Police George O'Brien has had surgery and is in New Britain Hospital. He is going to be transferred to a rehabilitation facility soon. The Chief has his contact information for anyone wanting to send him well wishes.

Past Chief Ken Cyr of the Pleasant Valley Fire Department has passed away. The department has passed along its condolences.

Physicals are now being conducted at AFC Urgent Care 1171 East Main Street, Torrington, CT. Any member needing a physical must get a department physical authorization form before going to AFC Urgent Care.

Chief's Report:

The Annual Dinner will be held in September of 2023. The committee will schedule a meeting to start preparations.

Winsted Fire Department will be holding a Fire Officer I class. Any member wishing to attend please contact the Chief.

The officers meeting will be held on January 17, 2023, at 7:00 p.m. at Center Station to plan the upcoming training for 2023. January 24, 2023 will be a maintenance night at the perspective stations.

The Berkshire Trail Riders event will be held on May 20, and 21, 2023. The department will be providing the breakfast and dinner for the event.

For the good of the Company:

Deputy Chief Hill again thanked the members for all their hard work and looks forward to another year of providing our community with the highest quality emergency services.

Being no further business, a motion was made by Terry Phelan and seconded by Steve Sartirana to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:03 hours following the pledge of allegiance.

Respectfully submitted,

Steven J. Sartirana

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Secretary