

RECEIVED

JUN 07 2023

COLEBROOK  
TOWN/SCHOOL BUILDING COMMITTEE  
SPECIAL MEETING

COLEBROOK TOWN CLERK

MINUTES  
Wednesday May 3<sup>rd</sup>, 2023  
6:30 PM

Committee Members Present:

Christopher Johnstone  
Duncan Wilber  
Becky Roy  
Shayne Young  
Mark Masslon

Committee Members Absent:

Others Present

S.J. Winn  
Robert Gilbert  
Roger LaFleur

1. Meeting called to order at 6:30 PM.
2. On a motion by Duncan Wilber, seconded by Shayne Young, the minutes of the March 17<sup>th</sup>, 2022, meeting were approved by a unanimous vote.
3. Review Bid package received for the HVAC Project Manager: Chris Johnstone announced that only one bid was received for the HVAC Project Manager from PM Resources LLC. (Roger LaFleur) Bid price was \$40,000., plus 10% construction management fee. After a brief discussion, and recommendation by Chris Johnstone and Robert Gilbert, Becky Roy made a motion to hire PM Resources, LLC for the HVAC project. Motion was seconded by Mark Masslon, motion passed by unanimous vote.
4. Review and discuss bids received for the CCS Roof project. Two bids were received for this project: Royal Construction bid \$96,000. S.J. Winn bid \$85,160. Although S.J. Winn was apparent low bidder for this project, both bids exceeded the amount of \$80,000., which was budgeted for this project. The roof project was discussed and since the bids exceeded the budgeted amount it was determined by the Committee to hold the bids in abeyance and investigate the cost to have a Standing Seam Metal roof installed. Chairman Johnstone and Roger LaFleur will develop an RFP for a metal roof and solicit bids.
5. Next meeting date to be determined at a later date.
6. On a motion by Chris Johnstone, meeting adjourned 7:05PM.

Respectfully Submitted,



Chris Johnstone, Chairman  
CCS Building Committee