

**TOWN OF COLEBROOK**

**BRIDGE COMMITTEE**

**MINUTES**

**Special Meeting**

**March 8<sup>th</sup>, 2023**

**11:00 AM**

**Selectman's conference Room**

Board Members Present:

Christopher Johnstone  
Kate Kennedy

Board Members Absent:

Aden Ruwet  
William Jasmin  
Duncan Wilber

Others Present:

See Attached Sheet.

- 1) Meeting called to order at 11:00AM by Chris Johnstone. It should be noted that this meeting was scheduled by BL Companies and GM-2 and this was not a formal Town of Colebrook Bridge Committee meeting. Meeting notes provided by GM-2 are attached.
- 2) Sign Construction Contract for Replacement of Bridge No. 0541 Sandy Brook Road and Preservation of Bridge # 05146 Old Creamery Road: First Selectman Chris Johnstone Signed the contract, witnessed by Kate Kennedy and Nicholas Mancini, witnessed by Ryan Giguere.
- 3) Pre-Construction Meeting: See attached notes.
- 4) Meeting adjourned at 12:00PM

Respectfully Submitted,



Christopher Johnstone  
First Selectman

Pre-construction Meeting Project 0029-0104  
March 08, 2023 11AM  
Colebrook Town Hall

## Project Data

Project No.	0029-0104
Description	Replacement of Bridge No. 05141 Sandy Brook Rd. over Sandy Brook Preservation of Bridge No. 05146 Old Creamery Rd over Still River
F.A.P. No.	6129(025)
Contractor	NJR Construction, LLC
Low Bid	\$2,516,243.24
Award Date	3-8-23
Anticipated Start Date	4-1-23
Contract Days	217
Completion Date	11-4-23
LD's	\$1500/Day
DBE Requirement	13 %
Specifications	Form 818 with Supplementals dated January 2022
M&P Traffic	Maintained by Detour
Final Maintenance	Town of Colebrook

## Introductions

Attendees in bold

<b>Christopher Johnstone</b>	First Selectman – Town	<a href="mailto:cjohnstone@colebrooktownhall.org">cjohnstone@colebrooktownhall.org</a>
<b>Nicholas M. Mancini</b>	NJR	<a href="mailto:NICK.NJR@ATT&gt;NET">NICK.NJR@ATT&gt;NET</a>
<b>Ryan Giguiere</b>	NJR	<a href="mailto:Ryan.njr@att.net">Ryan.njr@att.net</a>
<b>Gabriel Almeida</b>	ConnDOT MSAT D4	<a href="mailto:gabriel.almeida@ct.gov">gabriel.almeida@ct.gov</a>
<b>Marc Byrnes</b>	ConnDOT	<a href="mailto:Marc.Byrnes@ct.gov">Marc.Byrnes@ct.gov</a>
<b>Sean Laudati</b>	BL Companies	<a href="mailto:slaudati@Blcompanies.com">slaudati@Blcompanies.com</a>
<b>Dennis Garceau</b>	GM2Assoc	<a href="mailto:dgarceau@gm2inc.com">dgarceau@gm2inc.com</a>
<b>Cliff Jones</b>	GM2Assoc	<a href="mailto:cjones@gm2inc.com">cjones@gm2inc.com</a>
<b>Dave Norton</b>	GM2Assoc	<a href="mailto:dnorton@gm2inc.com">dnorton@gm2inc.com</a>
<b>John Gazso</b>	Eversource	860-496-5297
<b>Don Bialecki</b>	Frontier	203-575-6114
<b>David Olivera</b>	Charter	<a href="mailto:David.Oliveira@charter.com">David.Oliveira@charter.com</a> 203-304-4005
<b>Kate Kennedy</b>	No affiliation listed	<a href="mailto:k.kennedy66@yahoo.com">k.kennedy66@yahoo.com</a>

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Comments in red

General Discussion

- **General Description of Work-**

Bridge 05141

Install signs (detour) and environmental controls

Install water handling

Install debris shield

Excavate – construct substructures, remove top portion of abutments

Install abutment caps

Remove water handling

Install beams, pour deck

Construct approach slabs, curb, end blocks, barrier walls, bridge rail

Apply membrane, overlay

Construct roadway approaches, pave project

Install plug joints and open road

Bridge 05146

Install signs (detour) and environmental controls

Install water handling Stage 1

Existing West Abutment and WW's – repair, remove graffiti and coat

Remove Water Handling Stage 1

Repeat above – Stage 2

Remove deck overlay and repair; repair parapets and curb as needed

Apply deck membrane and overlay

Mill approaches and pave

Install plug joints and open road

- **Utilities**

Installation of 4 new poles and overhead wires.

NTC's Pp. 8 – 10 - existing utilities must be maintained. Contractor is responsible to verify utility locations, dimensions – coordinate relocations and incorporate utility schedules into the project schedules.

Call Before U Dig

### P.3

Frontier owns the poles and work is currently in progress. Hope to finish poles next week.

Shifting wires –

Eversource first, then Cable and Frontier – all permanent moves Progress is weather dependent but it is estimated work would be finished by May 1<sup>st</sup>.

- **Design –**

Consultant Design – GM2 Associates

Consultant Liaison – BL Companies

Are all ROW issues resolved? **Yes**

- **Schedule /Start-up**

Contract Award **3-8-23**

Project schedule- NJR to submit per Form 818 – **Yes**

Consultant Agreement signed? **Yes**

Personnel Approved? – **Yes**

Public notices – Press Release needed? **Yes – GM2 to prepare draft for the Town**

Early start (prior to order to start date) must be requested - **NJR hopes to get started on 3-27-23 with installing signs, setting up field office in DPW yard.**

Set up field office – location? **Town Garage yard**

Tree Meeting –needed? **No**

Work Zone Safety Meeting needed? Pre-detour installation meeting?**No**

Progress Meetings-bi-weekly – set dates – **GM2**

Written two-week look aheads required-can be submitted at progress meetings if held.

- **Correspondence Procedures –**

**Shop/Working Drawings** – electronically to Dennis Garceau, cc transmittal cover to D4 MSAT, Town, GM2 (Ken Fagnoli, Cliff Jones, Dave Norton)

Upon approval Contractor to distribute approved copies to above and ConnDOT Lab

**Submittals/general correspondence** – addressed to Town but submitted electronically to Ken Fagnoli, Cliff Jones, Dave Norton; cc Town; D4 MSAT will be copied on pertinent responses.

CLA-12's for subs– no payment until approved-

**GM2 to review and submit to Town for signature**



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Required submittals - see attached - **GM2**

- **Environmental – GM2**

(Q) Environmental Rep – Town – **Duncan Wilber, Bill Jasmin**

#### Permits

Inland Wetlands and Watercourses – Permit 7-6-21

ACOE Self Verification Notification – Pending

Time of Year Restrictions – **none**

**Environmental Plan Sheets (Environmental Plates)** -are contained in the Contract. Be advised that in case of conflict with plans the plates take preference.

- **Review of Contract –**

**Notice to Contractors** -contractor is responsible to comply with all notices. Not all notices will be reviewed at this time.

#### Discussion:

**Verification of Existing Conditions-** P. 4 of Contract – “the contractor is responsible for verifying all dimensions”

**Verification of Plan Dimensions and Field Measurements –** P.4 of Contract – “contractor is responsible for verifying all dimensions before work is begun ... the contractor shall take all field measurements necessary to assure proper fit of the finished work and shall assume full responsibility for their accuracy...make appropriate changes on the plans ... and submitted for approval”

#### **Section 1.08 Prosecution and Progress**

Detour traffic for duration of project – 217 days for Sandy Brook; 120 days for Old Creamery Rd.

Can use alternating one way traffic on Old Creamery Rd. on other days

Need Town permission to work OT and weekends

Notification of Town offices 14 days in advance of closures.

**Contract Items /Specifications-** note Special Provision items and Supplemental Specifications.

- **DBE/EEO Requirements-** see attached sheets

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DBE percentage is 13%. NJR's pre-award package lists Durham "Fence" which is not certified, and CT paving which is now out of business. Subsequent to this meeting it was also discovered that Atlantic Bridge is also not certified any longer. Mr. Lewis stated that a GFE would now be in effect for the entire project. NJR disagreed and requested a meeting which Mr. Lewis said he could schedule.

- **Open Discussion**

1. All materials must be submitted for testing prior to generating payments – Mr. Almeida
2. In lieu of submitting a flood emergency plan it was agreed that weather conditions would be monitored and all equipment would be moved above the 100 year storm line.

**REQUIRED SUBMITTALS – included but not limited to:**

Verification of Plan Dimensions	NTC P.4
Concrete Mix Designs	
Item 0020801A Asbestos Abatement	P.58
Item 0020903A Lead Compliance for MET	P.69
Item 0204151A Handling Water Plan	P.85
Item 0503001A Removal of Superstructure	P.93
Item 0520036A Asphaltic plug Exp Joint System	P.96
Item 0520041A Preformed Joint Seal	P.102
Item 0521021A Steel Lam Elastomeric Bearings	P.105
Item 0601270A Full Depth Patch	P.107
Item 0601318A Partial Depth Patch	P.111
Item 0601897A Removal of Graffiti	P.118
Item 0602911A Drilling Holes/Grouting Anchor Bolts	P.122
Item 0602936A Drilling/Grouting Reinforcing Bars	P.124
Item 0603474A Metallizing Structural Steel (Site No. 1)	P.126
Item 0603726A Embedded Galvanic Anodes	P.133
Item 0707009A Membrane Waterproofing (CLE)	P.139
Item 0819002A Penetrating Sealer Protective Compound	P.147
Item 0904051A 3Tube Curb Mounted Bridge Rail	P.150
Baseline Schedule	Form 818 Article 1.05.08
Paving Quality Control Plan	Form 818 Article 4.06.03-8
Concrete Quality Control Plan	Form 818 Article 6.01.03
Quality Management Plan	Form 818 Article 1.05.03
Anticipated Sources of Materials	

CC: All in Attendance  
Ken Fagnoli – GM2

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The content of this report is considered truthful and accurate. Any comments or questions must be submitted to the author within seven (7) working days or they will be entered into the project records as such.