

**COLEBROOK
TOWN/SCHOOL BUILDING COMMITTEE
SPECIAL MEETING**

**MINUTES
Wednesday November 15th, 2023
6:30 PM**

Committee Members Present:
Chris Johnstone
Becky Roy
Shayne Young
Duncan Wilber
Mark Masslon

Committee Member Absent:

Others:
Roger LaFleur
Joe Salamone
Brad Bremer

1. Meeting called to order at 6:30 PM.
2. On a motion by Becky Roy, seconded by Shayne Young, the minutes of the August 23rd, 2023, meeting were approved by a majority vote. Two abstentions, Mark Masslon and Duncan Wilber.
3. HVAC Project: Roger Lafleur/ Joe Salamone; Joe presented the new Design Development Plan. Discussed the boiler room, as it will not be demolished but retained to allow a new boiler system. New mechanical systems were discussed, to include the addition of a new heat pump style hot water heater. The new heating system was explained and Joe recommend a simplified control system for the HVAC system. HVAC system will be based on a TRANE Heat Pump system. All pages of the Design Development plan were discussed and explained by Joe Salamone. Next step in the process is to develop the Design Construction Document and address any additional comments. Motion to approve the Design Development Plan was made by Mark Masslon, seconded by Shayne Young. Motion passed by a majority vote. One abstention, Duncan Wilber.
4. Roof Project was discussed. SJ Winn completed the installation of the new roof. However, the gutters have not been installed. Roger Lafleur is in the process of getting quotes from other contractors for the gutters. If SJ Winn does not respond and install the gutters, it may require legal representation to resolve the issue.
5. First Selectman / Chairman announced that he will be resigning from the School Building Committee effective 20 November 2023.
6. Elect new chairman, tabled until the next scheduled building committee meeting. The new Board of Selectmen will need to appoint a new member to the committee.
7. Next meeting date: TBD

8. Meeting adjourned on a motion by Chris Johnstone, seconded by Becky Roy, at 8:02PM.

Respectfully Submitted,

Chris Johnstone, Chairman
CCS Building Committee