

Colebrook Fire Department
Forge Company
January 9, 2023, Monthly Meeting Minutes

Attendance: Terry Phelan, Dan Butler, Maureen Bascetta, John Parenteau, Shawn Thibault, Maggie Parenteau, Elizabeth Norman, Scott Shahmanesh, Chris Johnstone, Evan Sartirana, Bryce Zygmont, Bill Hiller, Steve Sartirana, David Mann, Rick Tillotson, Chief Sean Barry, T.J. Strahan

Captain Steve Sartirana called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:22 hours.

Reading and approval of minutes:

Elizabeth Norman presented the minutes from the December meeting. With there being no discussion or amendments to the minutes, a motion was made by Terry Phelan and seconded by Bryce Zygmont to accept the minutes as read. The motion passed unanimously.

Report of Treasurer and bills for payment:

Treasurer Rick Tillotson presented the monthly bills and account balances. With there being no discussion or amendments to the report, a motion was made by Terry Phelan and seconded by John Parenteau to accept the report as read. The motion passed unanimously.

Communications, correspondence, and notices:

None.

Report of Committees:

The Truck Committee: we received a call from the vendor (Four Guys) where it still looks like it will be ready in June. The vendor would like to display the truck at the New England Fire Chiefs Expo in June at Foxwoods. We will ask for something in exchange. This would also help ensure the truck is ready in time. There were no concerns. The committee is in favor of this.

Admission of applications for new membership:

The membership committee met to discuss Nora Ely and Cianna Ferraro (as a Cadet). Cianna is already a member of two other departments. She wants to go to as many calls as she can because it will help towards her interest and career path. She attended a fire academy in New Hampshire. Bryce Zygmont moved that we accept her application. Bill Hiller seconded. This was unanimously approved.

Nora Ely is already Firefight I certified and enrolled in Firefight II. She is a member of East Granby. Bryce Zygmont moved that we accept her application. Bill Hiller seconded. This was unanimously approved.

Old Business:

All the repairs have been done on Engine II. To Captain Sartirana's knowledge, we are not filing for an insurance claim because of the fire.

The brush truck had repairs done as well.

The washing machine repair was completed. Chief Barry will look into whether Center can pay part of the \$815 invoices since both companies are using this. Captain Sartirana reminded everyone that it is not fully mounted so we need to go easy with it.

Chief Barry talked to the First Selectman, and there is money set aside for gear. He will confirm the amount. He would like to make an inventory of everyone's gear so that we can forecast when it will expire and plan the capital expenses. He would like to track these and other assets in a database. While the gear is being ordered, we can ask the vendor Morning Pride about a loaner / rental set. Chief Barry will also see if there are any extra sets at Center that can be used by students until the live burn.

The shelter food is all set. Maggie Parenteau will order coffee. We are also collecting blankets.

We congratulated Chief Barry on his election.

Chief's Report

Chief Barry began by introducing himself and his background in the Waterbury Fire Department, the Air Force and FEMA, among others.

He plans to prioritize improving relations between the companies and also working on a line-item budget. The budget is due at the end of this month.

He thanked everyone for their service.

New Business:

Captain Sartirana turned the meeting over to Chief Barry for elections.

Deputy Chief – nomination Todd Hiller. He is traveling but sent an email that he accepted. Bryce Zygmunt moved to close the nomination. Steve Sartirana seconded. Steve Sartirana moved that the Secretary cast one ballot for Todd Hiller. This was passed unanimously.

Captain – nomination Steve Sartirana. Terry Phelan moved to close the nominations. Bryce Zygmunt seconded. Terry Pheland moved that the Secretary cast one ballot for Steve Sartirana. This passed unanimously.

First Lieutenant- nomination Terry Phelan. Chris Johnstone moved to close the nomination. Steve Sartirana seconded. The motion was approved unanimously. Steve Sartirana moved that the Secretary cast one ballot for Terry Phelan. This passed unanimously.

Second Lieutenant – nomination Shawn Thibault. He had shared his acceptance. Steve Sartirana moved to close the nomination. Terry Phelan seconded. Steve Sartirana moved that the Secretary cast one ballot for Shawn Thibault. This passed unanimously.

Secretary – nomination Elizabeth Norman. T.J. moved to close the nominations. Terry Phelan seconded. Steve Sartirana moved that the Secretary cast one ballot for Elizabeth Norman. This passed unanimously.

Treasurer- nomination Maggie Parenteau. Terry moved that we close the nominations. Steve Sartirana seconded. Steve Sartirana moved that the Secretary cast one ballot for Maggie Parenteau. This passed unanimously.

First Responder officer nominations:

Captain – Maureen Bascetta. Terry Phelan moved that we close the nominations. T.J. Strahan seconded. Steve Sartirana moved that the Secretary cast one ballot for Maureen Bascetta. This passed unanimously.

Captain Sartirana resumed chairing the meeting.

A draft of the funding policy was circulated. Please share comments with the Captain or Chief.

We are having a Christmas tree burning event on Sunday, January 14, at 3 PM.

Rick Tillotson submitted our Emergency Response Plan to the State of Connecticut. This was accepted so the town will receive a \$5K grant. He also thanked Dan Butler for providing some radio information for the report.

The Skating Party is tentatively scheduled for February 3.

For the good of the Company:

Bill Hiller thanked everyone at the Fire House for assisting with his brother's funeral and the cleanup beforehand.

Captain Sartirana thanked everyone for the past year.

He reminded everyone to be safe when responding to calls in this weather.

Captain Sartirana reminded everyone to sign the book.

Rick Tillotson recited an oath for workers' compensation.

Being no further business, a motion was made by Terry Phelan and seconded by T.J. Strahan to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:33 hours following the pledge of allegiance.

Respectfully submitted,

Elizabeth Norman

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Secretary