

**Colebrook Fire Department  
Forge Company  
October 4, 2022 Monthly Meeting Minutes**

**Attendance:** Todd Hiller, Steve Sartirana, Terry Phelan, ~~Dan Bunn~~ Mr. Bill Hiller, Maureen Bascetta, Evan Sartirana, Tim Strahan, Chris Beaulieu *Shawn Thibault*

Deputy Chief Todd Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:00 hours.

**Reading and approval of minutes:**

Deputy Chief Hiller presented the minutes from the September meeting. With there being no discussion or amendments to the minutes, a motion was made by Steve Sartirana and seconded by Tim Strahan to accept the minutes as read. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Rick Tillotson was not in attendance. Deputy Chief Hiller presented the monthly company bills and account balances. With there being no discussion or amendments to the report, a motion was made by, Terry Phelan and seconded by Tim Strahan to accept the report as read. The motion passed unanimously.

**Communications, correspondence, and notices:**

There were no communications or correspondence to report.

**Report of Committees:**

The open house committee reported that the open house will be held on October 23, 2022 from 9:00 – 12:00 at Forge Station. We will be conducting demonstrations on grease fires and proper use of fire extinguishers. Life Star will arrive at 11:00 and Smokey Bear will be on hand as well. There will be a firefighter cut out available for photos and the presentation from the annual dinner will be playing on the television throughout the event. Coffee, donuts, and hot cider will be provided.

The new truck committee reported that change orders were submitted to the vendor and approved. The cab change order was submitted for the chassis, so the cab has been changed from the EMFD to MFD, which is six inches shorter.

**Admission of applications for new membership:**

An application was received from Chris Johnstone. A motion was made by Terry Phelan and seconded by Tim Strahan to submit the application to the Investigation Committee for action. The motion passed unanimously.

**Old Business:**

The floor in the meeting room is still in need of repair. Tim Strahan will send Captain Sartirana contact information for a repair company.

The brush truck is presently being repaired so that it can be placed back into service. A different tank and pump will be installed, the emergency lighting from the tanker will be installed, new scene lights will be installed, and all mechanical issues will be repaired.

The new sensor for the meter was received and will be installed in the meter. The sensor was covered under warranty.

We received the DEEP matching funds grant. All items on the grant will be purchased.

**New Business:**

The Third Grade Class would like to use the station for a tag sale. A motion was made by Terry Phelan and seconded by Tim Strahan to allow the Third Grade Class to utilize the station for their tag sale. The motion passed unanimously. They will also be conducting a textile drive in conjunction with the tag sale.

Manpower will be needed to help with traffic control for the walk to school day on Wednesday October 5, 2022. Terry Phelan will be available to bring Engine 2.

The mutual aid drill will be held on October 16, 2022 in Norfolk. It will be held in the center of town to determine the water flow of the upgraded water system.

Department training:

October 11, 2022 Pump Operator, Center Station

October 25, 2022 Pump Operator, Center Station

November 8, 2022 Live Burn, Torrington Fire Training School 6:00-10:00

November 22, 2022 Chimney Fires, Peoples Forest Pavilion

**Chief's Report:**

No report was given, as Chief Bartlett was not in attendance.

**For the good of the Company:**

Deputy Chief Hiller thanked everyone who responded to the motor vehicle accident on Route 8 over Labor Day weekend.

Fire Prevention Day will be held at the Colebrook Consolidated School on October 21, 2022. Anyone wishing to help please contact Deputy Chief Hiller.

The company will be obtaining an SCBA compressor that was used at the Wolcott Fire School at no cost. We will contact the compressor vendor to schedule a time to look over the unit.

The department SCBA annual flow testing and inspection will be completed on November 30, 2022.

Being no further business, a motion was made by Terry Phelan and seconded by Tim Strahan to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:06 hours following the pledge of allegiance.

Respectfully submitted,

*Steven J. Sartirana*

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Captain