

Colebrook Fire Department
Forge Company
September 5, 2023 Monthly Meeting Minutes

Attendance: Chief Benjamin Barlett, Deputy Chief Todd Hiller, Captain Steve Sartirana, Dan Butler, John Parenteau, Maggie Parenteau, Tim Strahan, Shawn Thibault, Bob Bull, Maureen Bascetta, Rick Tillotson, Elizabeth Norman, Jen Larocque, Paul Larocque and David Mann.

Deputy Chief Todd Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:02 hours.

Reading and approval of minutes:

Elizabeth Norman presented the minutes from the August 1, 2023 meeting. A motion was made by John Parenteau and seconded by Chris Johnstone to accept the minutes as read. The motion passed unanimously.

Report of Treasurer and bills for payment:

Deputy Chief Hiller gave Chief Bartlett half of the donations from the Colebrook Fair. Rick Tillotson presented the Treasurer's report. We received donations from the Tiffany Thompson Foundation and from Movie Night. We also received half of the appeal funds. With there being no discussion or amendments to the treasurer's report, a motion was made by Tim Strahan and seconded by John Parenteau to accept the treasurer's report as read. The motion passed unanimously.

Communications, correspondence, and notices:

The truck build should start in April and we can hopefully expect delivery in June 2024. We signed the bid in May 2021.

Report of Committees:

The Truck Committee did not meet.

Admission of applications for new membership:

The Investigation Committee met with David Mann. The Committee found him favorable. Steve Sartirana moved that we accept him. John Parenteau seconded. A paper ballot was conducted. This was unanimously approved.

Old Business:

Deputy Chief Hiller thanked everyone who attended the Camp Jewell fireworks.

Thanks also to attendees at the Winsted Parade.

Thank you to everyone who attended the Colebrook Fair. Deputy Chief Hiller will send Mr. Palmer a thank you for building the flow house. John Parenteau received compliments on our display.

There was a recommendation to use the Fire Police next year for the Parade. There is also the option to close the road.

Chief's Report:

Chief Bartlett thanked everyone for attending the Winsted Parade and Colebrook Fair.

He thanked everyone who attended the Officers' meeting last week. There is another one scheduled.

The joint account balance as of August was reported.

The Appreciation Dinner will be October 14. RSVPs will be due by next month.

It was recommended to ask Camp Jewell for a donation for next year. Chief Bartlett will write them a letter this year.

Chief Bartlett is also going to Camp Jewell tomorrow to fix the hydrant tomorrow.

The pump class will be on September 19th and 23rd.

A solar panel class will be on September 26th.

New Business:

The trucks were serviced today.

Captain Sartirana will be forming some committees including the Trucks Committee to perform monthly inspections of the trucks. Terence Phelan will be the Chair of that.

There will also be a House Committee to check the station every month. Maggie Parenteau will be the chair of this committee.

The Equipment Committee will be chaired by Steve Sartirana.

The 4th Grade class asked if they can use our parking lot again for the tag sale on September 24. Steve Sartirana asked that we require them to remove any leftover items. He moved that we accept the tag sale with this caveat. Tim Strahan seconded the motion. It passed unanimously.

Captain Sartirana gave an overview of new state requirements about "Remediation of Toxic Substances on Turnout gear and a plan to adopt Public Act 22-139" that has to go into effect by November 21. We plan to adopt the model plan with some adjustments. In terms of gear storage, we also need to look into an exhaust mechanism so that the gear is not stored near diesel.

Some members modeled the new T-shirts. There are member and non-member varieties for \$17 and \$22 respectively.

Chief Hiller would like to have the Department buy class C uniforms for members. These will be around \$22 each from Harwinton Graphics. Captain Sartirana moved that we buy a polo shirt for all active members.

Open House is October 8th from 9 AM to noon. Life Star will be present as long as they don't get a call. The Command Center van at the Fire School has also offered to come.

There will be a forcible entry and venting class. We are hoping to work with other nearby companies to have a class on October 7th. We will have refreshments at the end of the day.

For the good of the Company:

Deputy Chief Hiller was given a light from a former member's van.

Thank you to John and Maggie Parenteau for our new TV monitor. They also got the PC in radio room to work, but it is too old, so they are working on getting a new one donated. Soon we will be able to get run reports emailed instead of faxed.

Chris Johnstone made a motion, Sean Thibault seconded motion to adjourn meeting at 20:15 hours following the Pledge of Allegiance. Motion passed.

Respectfully submitted,

Elizabeth Norman

Elizabeth Norman
Secretary