

**TOWN OF COLEBROOK
COMMUNITY & SENIOR CENTER ADVISORY COMMITTEE**

MINUTES

Thursday, March 7th, 2024

Regular Meeting

Members Present

Brad Bremer
Carol Sherwood
Cathie Norton
Debi McKeon
Debbie Crowell

Members Absent


None

Others Present

Serena Brainard

1. The meeting was called to order at 11:06 a.m. in the Town Hall Land Use office.
2. Debi McKeon nominated Brad Bremer to serve as Chair. Carol Sherwood seconded. Motion passed.
3. Serena Brainard was welcomed as Interim Director, beginning March 11th. Programming between March 11th and the start date for a new Director will initially align with the activity calendar, as published in the March Community & Senior Center newsletter. The Advisory Committee will oversee Town funding of the Center and be responsible for building and vehicle maintenance, and paid staff, and will complement the Volunteer Committee, which will continue to plan and implement programming.
4. The job description and hours for the Director position were discussed, with the future position to be filled by one individual (at 28 hours/week) or as a job share splitting the administrative/clerical/newsletter duties from the day-to-day running of programs and meal service.
5. It was noted that there has been some interest in the community for the position and that, if needed, the position will be posted on Indeed.
6. The meeting was adjourned at 11:38 a.m.

Respectfully submitted,


Brad Bremer
Chair