

**Colebrook Fire Department**  
**Forge Company**  
**April 2, 2024, Monthly Meeting Minutes**

**Attendance:** Todd Hiller, Dan Butler, John Parenteau, Maggie Parenteau, Elizabeth Norman, Sean Barry, Rick Tillotson, Nora Ely, Shawn Thibault, Terry Phelan, Maureen Bascetta, Brad Bremer. (Absent due to FF1: David Mann and Evan Sartirana)

Deputy Chief Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:01 hours.

**Reading and approval of minutes:**

Elizabeth Norman presented the minutes from the March meeting. With there being no discussion or amendments to the minutes, a motion was made by Terry Phelan and seconded by Shawn Thibault to accept the minutes as read. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Maggie Parenteau presented the monthly bills and account balances. She also reported that there is a small outstanding balance before the transfer to NW Community Bank is complete. The First Responders account is also being transferred. With there being no other discussion or amendments to the report, a motion was made by Terry Phelan and seconded by Shawn Thibeault to accept the report as read. The motion passed unanimously.

**Communications, correspondence, and notices:**

We received an email from Cianna Ferraro resigning her membership due to her other commitments.

**Report of Committees:**

The Truck Committee met after the last meeting, and they met with the salesperson last week. He is mailing large scale drawings of the updated specs. The pre-paint inspection is anticipated for mid-April. The truck is expected to be finalized in June. Next month we will talk about whether to have a party to christen the new truck.

**Admission of applications for new membership:**

None.

**Old Business:**

We submitted a grant application for a new washer and dryer for both houses.

We are discussing getting the parking lot paved with the town.

## **New Business**

We are looking into options for hose testing and ways to save some funds. One company has bid \$3800 for both companies. Chief Barry mentioned that we could get 4-5 people together and pay them for testing. It would save funds and also keep the money local. There was a discussion of ensuring this would be okay in terms of liability.

Chief Barry looked at the old truck with Duncan Wilber, the Chair of the Board of Finance. He is okay with us keeping it for a few months before putting it out for auction.

Training next Tuesday will be on power tools at Center.

Deputy Chief Hiller thanked those who attended the chimney fire class. In addition, we have some expired fire extinguishers that we will use to make chimney bombs.

Rick Tillotson reported that he is working on getting some donated materials for Colebrook Fire Department from Forge.

## **Chief's Report**

Chief Barry gave a report on the joint account and shared details with Maggie Parenteau.

Rover is sunsetting on May 31, so we need to decide how to proceed with an app. Rover is being replaced by IamResponding. This will integrate with ESO. We need to confirm whether it integrates with LCD for CAD. Nora shared that she has experience with IamResponding and offered to explain more. We discussed different options. John Parenteau will follow up. He clarified that we can set up groups so that only EMS will get medical calls.

At the Officers' meeting last week, the officers developed a final version of the fundraising policy. Chief Barry thanked everyone who reached out to him to share feedback. The final version will be shared with the members to vote on it. There will be a joint meeting at Town Hall on Monday, May 6. (Location to be confirmed.) If the policy is approved, there will be a Fundraising Committee with 3 members from each company.

The Berkshires Trail Riders fundraiser is coming up on May 18 and 19. The disbursement of the funds will be in accordance with the policy if it is approved.

Maggie Parenteau reminded Chief Barry to add his name as a signatory to the joint account.

## **For the good of the Company:**

Being no further business, a motion was made by Terry Phelan and seconded by Shawn Thibault to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:06 hours following the pledge of allegiance.

Respectfully submitted,

*Elizabeth Norman*

Elizabeth Norman

Secretary