

**TOWN OF COLEBROOK
CAPITAL IMPROVEMENT PROGRAM COMMITTEE**

MINUTES

Thursday, March 27th, 2025

Regular Meeting

Members Present

Brad Bremer – Board of
Selectmen
Jeb Burrows – Public-at-large
Representative
Tom McKeon – Board of Finance
Becky Roy – Board of Education

Members Absent

Sean Barry – Fire
Department

Others Present

Bob Gilbert (via Zoom)
Melanie Knap
Duncan Wilber

1. The meeting was called to order at 5 p.m. in the Town Hall Land Use office.
2. The minutes of the February 27th, 2025, meeting were approved as distributed.
3. The FY 2024/25 CIP spreadsheet was presented by Treasurer Melanie Knap.
4. Bob Gilbert provided an update on the Colebrook Consolidated School HVAC project.
5. The town's five-year capital plan was discussed. Tom McKeon moved and Becky Roy seconded that the plan be recommended to the Board of Finance as follows:

FY 24/25

CCS

New sink for nurse's office	\$ 5,000
Soffit vents	\$ 5,000
School HVAC project	\$ 80,000

FIRE DEPARTMENT

Gear	\$ 13,000
Grant matching funds for gear washing equipment	\$ 6,000

DPW

Town Garage ventilation project	\$ 12,500 (tabled)
Town Garage drywall project	\$ 12,500 (tabled)
Funds toward new snowplow in 25/26	\$100,000

SELECTMEN

STEAP grant matching funds	\$121,000
Funds toward new C&SC bus in 26/27	\$ 25,000

TOTAL

\$380,000

FY 25/26*

CCS

Attic insulation	\$ 50,000
Technology	\$ 5,000

FIRE DEPARTMENT

Gear	\$ 9,000
Bay door sealing	\$ 7,500
Meeting room door/front walk at Center House	\$ 18,000
Meeting room floor at Forge	\$ 1,500
Tools	\$ 6,000
High-band radios	\$ 13,000

DPW

Snow plow truck	\$175,000 (plus \$100,000 carried forward from FY 24/25)
Snow plow blade	\$ 15,000

SELECTMEN

STEAP grant matching funds	\$105,000
Funds toward new C&SC bus in 26/27	\$ 25,000
New server for Town Hall	\$ 13,200
New phone system for Town Hall, Community & Senior Center, and Town garage	\$ 6,800

TOTAL

\$450,000

*Current LoCIP balance is \$36,798.18

FY 26/27CCS

Lavatory upgrade	\$ 25,000
New phone system	\$ 8,000
Solar panels	\$ 60,000
Technology	\$ 5,000
Parking lot paving (\$75,000 – will seek to fund via STEAP grant)	

FIRE DEPARTMENT

Gear	\$ 13,000
Heating system upgrade (Center house)	\$ 30,000
SCBA compressor at Center (if unable to grant fund)	\$ 93,000
High-band radios	\$ 13,000

DPW

Replacement for Ford F350 truck	\$ 70,000
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SELECTMEN

STEAP Grant Matching Funds	\$110,000
Town Hall improvements	\$ 23,000

TOTAL**\$450,000****FY 27/28**CCS

Lighting replacement (LED)	\$ 35,000
Air conditioning (two rooms)	\$ 80,000
Repair/repaint siding and trim	\$ 10,000

FIRE DEPARTMENT

Gear	\$ 15,000
Forge generator	\$ 24,000
High-band radios	\$ 26,000

DPW

Used backhoe (with trade)	\$ 95,000
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SELECTMEN

STEAP Grant Matching Funds	\$115,000
Town Hall improvements (TBD)	\$ 25,000
Community & Senior Center improvements (TBD)	\$ 25,000

TOTAL **\$450,000**

FY 28/29

CCS

Septic system	\$ 54,000
Air conditioning (two rooms)	\$ 80,000

FIRE DEPARTMENT

Gear	\$ 15,000
High-band radios	\$ 26,000

DPW

Equipment reserve	\$160,000
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SELECTMEN

STEAP Grant Matching Funds	\$115,000
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TOTAL **\$450,000**

6. Meeting adjourned on motion by Becky Roy, seconded by Jeb Burrows at 5:25 p.m.

Respectfully submitted,


Brad Bremer
Chairman