

Colebrook Fire Department

Forge Company

June 3rd, 2025, Monthly Meeting Minutes

Attendance: Steve Sartirana, Evan Sartirana, Shawn Thibault, Bob Bull, Bryce Zygmunt, Sean Barry, Maureen Bascetta, Terry Phelan, Nora Ely, Dan Butler, Bill Hiller, Scott Shamanesh, David Mann, Rick Tillotson, T.J. Strahan, Elizabeth Norman

Deputy Chief Terry Phelan called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:01 hours.

Reading and approval of minutes: Elizabeth Norman presented the minutes from the May meeting. A motion was made by Bryce Zygmunt and seconded by Shawn Thibault to accept the minutes as amended. The motion passed unanimously.

Report of Treasurer and bills for payment: Treasurer Maureen Bascetta presented the monthly company bills and account balances. Chief Barry gave an overview of how to simplify the billing processes with the town going forward. Bryce Zygmunt made a motion to spend up to \$300 on needed supplies; Shawn Thibault seconded. This passed unanimously. With there being no discussion or amendments to the report, a motion was made by Shawn Thibault and seconded by Nora Ely to accept the report as read. The motion passed unanimously.

Communications, correspondence, and notices:

None.

Report of Committees:

The By-law committee is meeting tomorrow night.

The truck committee to sell the old ambulance will meet over the next month.

Admission of applications for new membership: None.

Old Business:

The walk to school event went well. Deputy Chief Phelan expressed appreciation to several members who participated from Forge and Center. During the walk to school event, there was an issue with the Brush Truck but it has been resolved.

We are on the new LCD system. The Chief gave some clarifications about what the dispatch and talk channels are.

Deputy Chief Phelan called John Parenteau about the .com vs. .org on the website. There is no difference in the domain ending. At some point, John would like someone to take over as webmaster. We will have a Web Committee with David Mann and Evan Sartirana to help transition over.

Deputy Chief Phelan thanked those who helped clean the gear after the Live Burn.

Deputy Chief Phelan thanked everyone who participated in the Berkshire Trail Riders events.

New Business:

Chief Barry extended his thanks for participation in the Berkshire Trail Riders events. The profit for both events was around \$3900 which will go into the joint account.

The Department received a donation from the Baccardis of \$3500 to assist with purchasing radios. Chief Barry went and met with them. The town has also allocated \$13K in the capital budget to purchase additional radios next fiscal year.

Overall, the town budget passed, and we received additional capital and expense funding.

Chief Barry and Deputy Chief Phelan went to a meeting with area fire companies to discuss the new de-con policy and coming into compliance. Some ideas were shared such as an SCBA after-use form with a reminder and a reminder in the trucks. Collaborating on training and equipment purchases were other ideas.

June 10 is field day at the Colebrook School. They would like some support at 8 AM and 11 AM. Deputy Chief Phelan will ask Todd Hiller if he wants to do it since he has done it in prior years. The rain date is June 12.

The Litchfield County Fire Association set up cancer screening on June 20. There is a QR code to express interest and get more information. Deputy Chief Phelan will hang the flyer on the office for more information.

At the UTV training last week, it was identified that more helmets are needed. We will try to use one of the grants to buy necessary helmets.

Chief Barry and Captain Thibault mentioned a neighbor of Forge, Spencer, who was in a bad accident. He has been a supporter of the Fire Department such as getting cars for extrication. Center voted last night to donate \$125. Bryce Zygmunt moved that we match this for a total of \$250 from the joint account. Shawn Thibault seconded. This was passed unanimously.

Deputy Chief Phelan thanked Steve Sartirana and others (including Evan and Dan) for all of the work done on the truck over the last month. He encouraged everyone to take a look at the truck and go through it after the meeting.

There was an EMS bag in a bay that belongs on Squad 2. This needs to be located. Deputy Chief Phelan also asked Maureen if she could work with Evan to put together a small EMS bag for Squad 2.

On June 10 in the evening, in addition to the Ropes training, we have agreed to fill a swimming pool. This will be coordinated.

We would like to have a Lieutenant for Forge for the remainder of the year. Nominations will be open. There will be a vote at the July meeting.

Steve Sartirana moved that we remove Todd Hiller as a signatory on the bank account and add Terry Phelan. Shawn Thibault seconded. This was unanimously approved.

For the good of the Company:

Elizabeth Norman passed her EMR exams and was certified by the state. Maureen is working on getting her added to Colebrook EMS and she will get a radio when the new ones come in.

Being no further business, a motion was made by Steve Sartirana and seconded by Nora Ely to adjourn the meeting at 20:23 hours. The motion passed unanimously, and the meeting adjourned following the pledge of allegiance.

Respectfully submitted,

Elizabeth Norman