

Colebrook Fire Department

Forge Company

July 1, 2025, Monthly Meeting Minutes

Attendance: Evan Sartirana, Shawn Thibault, Bryce Zygmont, Sean Barry, Maureen Bascetta, Terry Phelan, Dan Butler, Scott Shamanesh, David Mann, Rick Tillotson, T.J. Strahan, Elizabeth Norman, Brad Bremer, Nora Ely.

Deputy Chief Terry Phelan called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:03 hours.

Reading and approval of minutes: Elizabeth Norman presented the minutes from the May meeting. A motion was made by Shawn Thibault and seconded by T.J. Strahan to accept the minutes as amended. The motion passed unanimously.

Report of Treasurer and bills for payment: Treasurer Maureen Bascetta presented the monthly company bills and account balances. With there being no discussion or amendments to the report, a motion was made by Bryce Zygmont and seconded by Shawn Thibault to accept the report as read. The motion passed unanimously.

Communications, correspondence, and notices:

The Litchfield County Fire Fighters screening is still open at the Fire School. This is a registration to see who is interested.

This year's State Parade will be held in Orange.

We have an invitation from East Hartland for their parade for July 26. Bob Bull has expressed interest.

The Winsted Parade will be held on August 23.

We received a letter of resignation from Steve Sartirana. Shawn Thibault moved that we table the resignation for 30 days. Bryce Zygmont seconded. The motion passed unanimously.

We also received a letter of resignation from Todd Hiller. Bryce Zygmont moved that we accept the resignation. There was no second. Dan Butler moved that we table the resignation for 30 days. David Mann seconded. The motion passed unanimously.

Report of Committees:

The By-Laws committee had two meetings to review the Fire Department by-laws to make obvious changes and to discuss ideas. If you have ideas, Bryce Zygmont, T.J. Strahan and Terry Phelan are on the committee.

The Truck Committee - selling the old Rescue is currently on hold since the batteries are not in good shape. There are 3 or 4 batteries so it is an investment to get it ready to sell.

Admission of applications for new membership: We have an application from Corinne Jasmine for Fire Police. Terry Phelan moved to send this to the new member committee. Elizabeth Norman seconded. This passed unanimously.

Bryce Zygmunt offered to join the new member committee in addition to Bill Hiller and Shawn Thibault. Deputy Chief Phelan requested that the committee interview her before the next meeting.

Old Business:

Deputy Chief Phelan expressed thanks to Todd Hiller for taking care of field day at the school.

The EMS bag that was missing has been located and placed on the truck.

Treasurer Bascetta and Deputy Chief Phelan met with the bank and corrected the signatories.

For the Lieutenants election, we received enough nominations to elect two through the duration of the year. The nominations are Evan Sartirana, T.J. Strahan and Bryce Zymont. Each party expressed why they are interested and accepted the nomination. T.J. Strahan was elected as the First Lieutenant. Evan Sartirana was elected as Second Lieutenant.

Deputy Chief Phelan thanked those who volunteered at the Norbrook Steep Endurance Race. We received a donation from the brewery.

For the website, David Mann was able to get us set up with free web hosting since we are a non-profit. He will work with John Parenteau to get the website and emails transferred over.

New Business:

Deputy Chief Phelan would like to have a mouse for the computer here. Maureen Bascetta will buy one.

Deputy Chief Phelan and Captain Thibault provided some clarifications about using the new truck.

On August 22, we will be hose testing.

The region five dive team and Colebrook Fire Department will be hosting a drill on August 17 at 9 AM.

We are planning a Colebrook Fire Department family picnic for October. A Committee to plan it will consist of Nora, Rick and Elizabeth, along with representatives from Center.

Deputy Chief Phelan asked the line officers to convene on Thursday to help empty out the office.

Rick Tillotson mentioned that some donors would like a photo of the firefighters.

For the good of the Company:

Being no further business, a motion was made by Shawn Thibault and seconded by Nora Ely to adjourn the meeting at 20:26 hours. The motion passed unanimously, and the meeting adjourned following the pledge of allegiance.

Respectfully submitted,

Elizabeth Norman

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