

**Colebrook Fire Department  
Forge Company  
January 7, 2025, Monthly Meeting Minutes**

**Attendance:** Steve Sartirana, Dan Butler, Bill Hiller, Maureen Bascetta, Rick Tillotson, Shawn Thibault, Nora Ely, Tim Strahan, John Parenteau, T.J. Strahan, David Mann, Maggie Jones-Parenteau, Bob Bull, Elizabeth Norman, Bryce Zygmunt, Chauntelle Masslon, Todd Hiller, Sean Barry, Rick Tillotson, Terry Phelan, Maureen Bascetta.

Deputy Chief Todd Hiller called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:08 hours.

**Reading and approval of minutes:**

Elizabeth Norman presented the minutes from the December meeting. There was an amendment that Evan Sartirana is the one working charging the iPads. A motion was made by Shawn Thibault and seconded by Rick Tillotson to accept the minutes as amended. The motion passed unanimously.

**Report of Treasurer and bills for payment:**

Treasurer Maggie Jones-Parenteau presented the monthly company bills and account balances. With there being no discussion or amendments to the report, a motion was made by Terry Phelan and seconded by Nora Ely to accept the report as read. The motion passed unanimously.

**Communications, correspondence, and notices:**

None.

**Report of Committees:**

The committees did not meet.

**Admission of applications for new membership:**

None.

**Old Business:**

The live burn still needs to be rescheduled.

A discussion of cribbing was held. Rick Tillotson is going to ask the manager at Lowes and Deputy Chief Hiller prepared a form for them. A discussion of other options was also held.

**New Business:**

Deputy Chief Hiller shared appreciation for the members. Thanks to everyone who helped with the calls (89!), as well as the community events including the Colebrook Fair and the Wetdown of the new truck. He shared appreciation for having so many members and a full room.

He also shared appreciation for John and Maggie Parenteau and all that they have done for the Colebrook Fire Department before their move out of state. John Parenteau shared appreciation that serving at Forge has been one of the highlights of his life.

The Great Tree Burn will be January 12<sup>th</sup>. There will be coffee, s'mores and cocoa.

Terry Phelan was asked to look at prices for tires for the brush truck. He checked at several places and found a good quote for \$1100 for 6 tires. There was a motion by Dan Butler to accept the quote of \$1100 from MGB Tires for the tires. It was seconded by TJ Strahan. The motion passed unanimously.

An update on radios was shared, including a donation of radios from Riverton. Evan Sartirana and Maureen Bascetta are also looking for used radios.

A discussion was held about making sure that Colebrook and Norfolk Fire can communicate well on the radios.

John Parenteau shared an update about Mint Mobile service for the iPads. A motion was made by T.J. Strahan to have a Mint Mobile year-long family plan for two iPads for \$360. This was seconded by Sean Thibault and passed unanimously.

### **Chief's Report:**

Chief Sean Barry gave a report of the departmental meeting that was held yesterday and shared the list of department and Center officers.

The department received the Berkshire Trail Riders grant again for \$1K with the stipulation that it be used for off-roading. This will be discussed at an upcoming department meeting.

Chief Barry reiterated the importance of safety and discussed that a training will be scheduled.

### **Elections of Officers**

Deputy Chief Hiller turned the meeting over to Chief Barry for elections.

Deputy Chief nomination – Todd Hiller. Terry Phelan moved to close the nomination. Dan Butler seconded. This passed unanimously.

Captain nomination – Steve Sartirana. Todd Hiller moved to close the nominations. T.J. Strahan seconded. This passed unanimously.

First Lieutenant nomination – Terry Phelan. Steve Sartirana moved to close the nominations. Todd Hiller seconded. This passed unanimously.

Second Lieutenant nomination – Shawn Thibault. Terry Phelan moved to close the nominations. Nora Ely seconded. This passed unanimously.

Secretary – Elizabeth Norman. Terry Phelan moved that we close the nominations. Rick Tillotson seconded. This passed unanimously.

Chief Barry asked for a motion for the Secretary to cast one ballot for the offices of Deputy Chief

For the positions of Deputy Chief, Captain, First Lieutenant, Second Lieutenant and Secretary, Rick Tillotson moved that the Secretary cast one ballot and T.J. Strahan seconded. The motion passed unanimously.

Treasurer – nominations Nora Ely-Thibault and Maureen Bascetta. John Parenteau moved that each candidate give a brief statement of why they would like to be Treasurer. Elizabeth Norman seconded. Each candidate gave a brief statement. After ballots were cast, Maureen Bascetta was elected as Treasurer. Maggie Jones Parenteau has been removed.

**For the good of the Company:**

Being no further business, a motion was made by Bryce Zygmunt and seconded by Steve Sartirana to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 20:13 hours following the pledge of allegiance.

Respectfully submitted,

*Elizabeth Norman*

Elizabeth Norman  
Secretary