

Colebrook Fire Department

Forge Company

September 2025, Monthly Meeting Minutes

Attendance: Evan Sartirana, Shawn Thibault, Bryce Zygmunt. Scott Shamanesh, David Mann, Elizabeth Norman, Brad Bremer, Nora Ely, Bob Bull, Bill Hiller, Corrine Jasmine, Dan Butler, Sean Barry, Karl Janak, Rick Tillotson, Chauntelle Masslon.

Shawn Thibault called the regular monthly meeting of the Colebrook Fire Department Forge Company to order at 19:00 hours.

Reading and approval of minutes: Elizabeth Norman presented the minutes from the August meeting. Shawn Thibault proposed an amendment. A motion was made by Rick Tillotson and seconded by Bryce Zygmunt to accept the minutes as amended. The motion passed unanimously.

Report of Treasurer and bills for payment: Shawn Thibault presented the monthly company bills, donations and account balances. With there being no discussion or amendments to the report, a motion was made by Nora Ely and seconded by Scott Shamanesh to accept the report as read. The motion passed unanimously.

Communications, correspondence, and notices:

We received a letter of resignation from Maureen Bascetta as a member of first responders and as the Forge Treasurer. Shawn Thibault read the letter aloud. Bryce Zygmunt moved to accept the resignation. Nora Ely seconded. The motion passed unanimously.

Report of Committees:

By-Laws Committee: The By-Law Committee will meet one more time to finalize the By-Laws. The first responders By-Laws will be incorporated into the Fire By-Laws to make them the third company of the Fire Department.

Admission of applications for new membership:

We have applications for membership including Karl Janak. He was present at the meeting and shared his background including being a Norfolk Fire and EMR member as well as outside experience. Rick Tillotson proposed that we accept his application. Bryce Zygmunt seconded. This was approved unanimously to move his application to the interview committee.

Harry Coon also applied. Bryce Zygmunt moved that we send his application to the committee. Nora Ely seconded. This was unanimously sent to the interview committee.

Johanna Gruden applied for membership. Nora Ely moved that we send her application to the interview committee. David Mann seconded. This was past unanimously.

Old Business:

Four people from Colebrook are going to the Litchfield Fire Cancer Screening, three from Forge and one from Center.

The Dive team drill is in the process of being rescheduled. A new date will be finalized when Deputy Chief Phelan returns from vacation on September 16.

New Business:

Chief Barry thanked everyone who helped with the Colebrook Fair, especially Evan Sartirana who set up the communications and David Mann who recommended bringing applications for new membership.

The Officers have been working on coming into OSHA compliance. Chief Barry is working with AI tools to create new SOP. We will also do more department-wide tracking on who needs physicals, fit testing, etc.

The Chief is also looking into alternatives to the Firetek app because some people are not happy with it. Evan mentioned that LCD has a good relationship with Firetek.

Points: If Chief Barry is not at an event, he asked that attendance is taken so that he can record points. If you come on your own and do something like clean the station, please let an Officer know so that they can put in your points for year-end.

The Chief also gave a report on the Joint Account.

The Chief proposed that we donate \$250 from the joint account to support Gary D'Addario. Rick Tillotson made a motion. Nora Ely seconded. This was approved unanimously.

Shawn Thibault reported that the new deck gun has arrived and been installed on the truck. The nozzles that we are using aren't exactly meant for it. Deputy Chief Phelan got quotes for ones with more capacity. Bryce Zygmunt made a motion to table this for next month. Evan Sartirana seconded. This passed unanimously.

For the good of the Company:

Being no further business, a motion was made by Scott Shamanesh and seconded by Nora Ely to adjourn the meeting at 19:50 hours. The motion passed unanimously, and the meeting adjourned following the pledge of allegiance.

Respectfully submitted,

Elizabeth Norman

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