

As of March 13, 2025

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Town of Colebrook, CT

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Planning and Zoning Commission

COLEBROOK TOWN CLERK

Regular Meeting Minutes

Monday, March 10, 2025, 6:30, Town Hall Meeting Room

1. Chairwoman, Martha Neal called the meeting to order promptly at 6:30 PM.
2. Roll Call: Regular Members present: Martha Neal, Kevin Robichaud, Todd H. Correll, Edward Catto
 - a. Regular Members Absent: Will Sweeney
 - b. Alternates Present: John X. Fernandez, Aden Ruwet
 - c. Alternate Members Absent: Dave Goulet
 - d. Other Attendees: Michael Halloran (Land Use Consultant), Edna Travis, Kathy Boutin,
 - e. John Fernandez was seated as a Regular Member.
3. Agenda Review
 - a. Agenda remained as presented.
4. Approve minutes of February 10, 2024.
 - a. Minutes were accepted with and then amended. Mrs. Neal to amend and resubmit.
 - b. Approval of minutes was moved by Mr. Correll and seconded by Mr. Robichaud.
5. New Business
 - a. Application to modify #25-001 Old Creamery Road, Boutin.
 - b. Mr. Correll moved to accept the application and Mr. Robichaud seconded.
 - c. Motion to set a Public Hearing on Monday, April 14th at 7:00PM was moved by Mr. Fernandez and seconded by Mr. Correll, all concurred.
6. Old Business
 - a. Plan of Conservation and Development
 - i. It was noted that the Plan of Conservation and Development was almost completed in draft form.
 - ii. Outstanding elements include:
 1. Finalizing Housing Section

2. Report on the Colebrook Volunteer Fired Department to be prepared by the Fire Chief
3. Photos of the Colebrook Community to be added.
4. Once the Report Draft is finalized, it must be reviewed by the P & Z Commission, then a legal notice will be put in the local paper with an effective date of the Report.
5. Goal is to have the report completed and reviewed within the next few weeks.

b. 3 Pinney Street, Event Venue, Pinney Stables, LLC.

- i. It was agreed that Michael Halloran will send a letter to Ms. Ashley Jasmine outlining her desired objectives for events and farm activities, explaining that Ms. Jasmine should apply for a Special Permit before moving forward with planned events.

7. Letters and Correspondence

A bill submitted by Michael Halloran had been submitted and approved for payment.

8. ZEO Report

- a. As discussed with above items, no additional topics were discussed.

9. Other matters Legal and Proper

- a. Nothing more.

10. Adjourn

7:34 PM A motion to adjourn was moved by Mr. Fernandez and seconded by Mr. Robichaud. Motion was unanimously approved without further discussion.

Respectfully submitted,

John X. Fernandez, Acting Secretary