

**TOWN OF COLEBROOK**  
**Board of Finance**  
**Regular Meeting**  
**Thursday, February 5, 2026**  
**6:00 p.m.**  
**Town Hall Meeting Room**

BOF Members Present:

Kathleen Q. Adams  
Diane Johnstone

Charles Buchanan  
Thomas D. McKeon

Scott T. Norton  
Mark Masslon

Members Absent:

First Selectman Bradley N. Bremer

Others Present:

None

1. The Regular Meeting was called to order at 6:00 p.m.
2. D. Johnstone made a motion, seconded by T. McKeon, "*Motion to approve the minutes of the December 11, 2025, Regular Meeting of the Board of Finance.*" Motion passed unanimously.
3. Reports of Officers:
  - a. S. Norton advised there was a Selectman Budget Worksheet that requested any changes to the amount of funding (\$500) requested by the board for the upcoming 2026-27 year. There were none and the form will be returned to the First Selectman's Office indicating such.
  - b. S. Norton advised that the 2025-2026 Budget Planning Worksheet had a separate line item for Board of Finance for Legal Fees for \$20,000 and requested the board's opinion on keeping or withdrawing the item on the new year Budget Planning Worksheet with a recommendation to withdraw the item. There were none opposed and the item will be struck for the first Budget Planning Worksheet at the next meeting.
  - c. S. Norton advised that the annual audit for the 2024-2025 year by King & King was received by the Town of Colebrook Treasurer and he will obtain a copy.
4. Reports of Committees: K. Adams recounted a comment by former Planning and Zoning Chairman M. Neal at a previous meeting and suggested we have a presentation by the Board of Finance from the Planning and Zoning Commission on financial implications for future Planning and Zoning in Colebrook.
5. Unfinished Business:
  - a. Election of Officers:
    - i. K. Adams nominated T. McKeon for the position of Chairman, Colebrook Board of Finance. The motion was seconded by S. Norton. The motion passed unanimously.
    - ii. T. McKeon nominated M. Masslon for the position of Vice-Chairman, Colebrook Board of Finance. The motion was seconded by K. Adams. The motion passed unanimously.

6. New Business

- a. The 2025 Grand List from the Assessor Office was reviewed with the noted increases due to the town-wide 2025 Re-Evaluation conducted.
  - b. The 2025-2026 Year-to-Date budgets for the Board of Selectmen and the Board of Education were reviewed. B. Bremer answered questions on the winter maintenance. There were no questions for the Board of Education.
  - c. The Board of Education approved their budget proposal at a meeting the previous night. It is available for review and will be presented to the Board of Finance on February 19, 2026, by Superintendent Gilbert. The Board of Selectmen budget will be presented on February 26, 2026, by First Selectman Bremer. No current information on the Regional 7 budget.
7. There were no further announcements or public comments.
8. Motion was made by M. Masslon, seconded by S. Norton, to adjourn the meeting at 6:57 p.m. Motion passed unanimously.

Respectfully Submitted,

Scott T. Norton  
Board of Finance Clerk