

**TOWN OF COLEBROOK**  
**Board of Finance**  
**Regular Meeting**  
**Thursday, March 26, 2026**  
**6:00 p.m.**  
**Town Hall Meeting Room**

BOF Members Present:

Thomas D. McKeon  
Diane Johnstone  
Kathleen Q. Adams  
Mark Masslon  
Scott Norton

BOF Members Absent:

Charles N. R. Buchanan

Others Present:

Bradley N. Bremer

1. The Regular Meeting was called to order at 6:00 p.m. by Chairman T. McKeon.
2. M. Masslon made a motion, seconded by D. Johnstone, ***“Motion to approve the minutes of the March 5, 2026, Regular Meeting of the Board of Finance.”*** There was no discussion, the motion passed unanimously.
3. There were no Reports of Officers.
4. There were no Reports of Committees.
5. Unfinished Business:
  - a. Finalizing the 2026-2027 Budget Planning Worksheet:
    - i. S. Norton made a motion, seconded by Diane Johnstone, ***“Motion to approve the 2026-2027 Town of Colebrook Budget Planning Worksheet dated March 26, 2026, Version 5.”***
    - ii. After discussion, the motion passed unanimously.
  - b. Finalizing the 2026-2027 Mill Rate:
    - i. S. Norton made a motion, seconded by D. Johnstone, ***“Motion that the 2026-2027 Budget Year Mill Rate will be set at 25.0.”***
    - ii. After discussion, the motion passed unanimously.
  - c. Finalizing the 2026-2027 Colebrook Board of Education budget proposal:
    - i. S. Norton made a motion, seconded by D. Johnstone, ***“Motion to present the 2026-2027 Colebrook Board of Education Budget Proposal in the amount of \$2,497,048.27 at the budget hearing on April 9, 2026.”***
    - ii. After discussion, the motion passed unanimously.
  - d. Finalizing the 2026-2027 Regional School District 7 budget proposal:
    - i. S. Norton made a motion, seconded by M. Masslon, ***“Motion to present the 2026-2027 Regional School District 7 Budget Proposal in the amount of \$2,352,816 at the budget hearing on April 9, 2026.”***
    - ii. After discussion, the motion passed unanimously.
  - e. Finalizing the 2026-2027 Colebrook Board of Selectmen budget proposal:
    - i. S. Norton made a motion, seconded by D. Johnstone, ***“Motion to present the 2026-2027 Board of Selectmen Budget Proposal in the amount of \$2,323,659 at the budget hearing on April 9, 2026.”***

- ii. After discussion, the motion passed unanimously.
  - f. Finalizing the Capital Improvement Plan budget proposal:
    - i. S. Norton made a motion, seconded by M. Masslon, ***“Motion to present the transfer from the 2026-2027 Town of Colebrook Budget to the Capital Improvement Plan fund the amount of \$350,000 at the budget hearing on April 9, 2026.”***
    - ii. After discussion, the motion passed unanimously.
- 6. New Business:
  - a. S. Norton made a motion, seconded by D. Johnstone, ***“Motion to transfer the necessary amount of \$36,153 from the Town of Colebrook surplus account to the general fund to balance the 2026-2027 budget deficit as indicated on the Budget Planning Worksheet dated March 26, 2026, Version 5.”***
    - i. After discussion, the motion passed unanimously.
  - b. Setting the Colebrook 2026-2027 budget hearing:
    - i. S. Norton made a motion, seconded by K. Adams, ***“Motion to present the combined 2026-2027 budgets at the budget hearing at 7:00 p.m. on April 9, 2026.”***
    - ii. After discussion, the motion passed unanimously.
- 7. There were no further announcements or public comments.
- 8. Motion was made by S. Norton, seconded by K. Adams, to adjourn the meeting at 6:34 p.m. There was no discussion, the motion passed unanimously.

Respectfully Submitted,

Scott T. Norton  
Clerk  
Board of Finance