



Northwest Resource Recovery Authority

MEMBERSHIP

Daniel Jerram, Chairman
City of Torrington

Elinor Carbone, Treasurer
City of Torrington

Michael Magistrali, Secretary
City of Torrington

Todd Carusillo
Town of Goshen

Special Meeting

January 27, 2026 @ 3:30 PM

Virtual Only

Meeting Minutes

1. Call to Order

Dan Jerram, Elinor Carbone, Todd Carusillo & Michael Magistrali

Others present: Robert Phillips and Rista Malanca from Northwest Hills Council of Governments.

2. Review and possible amendments to By-Laws

Dan Jerram discussed potential changes to By-Laws to encourage other members to join without commitment to use the Torrington Transfer Station

D. Jerram motion, seconded by T. Carusillo to consider revisions to by-laws as proposed in Article III, Section II. Vote unanimous.

The Board discussed possible revisions, including the distinction between “dues” and “fees”. It is agreed that there should be a thorough review and discussion about the revisions to the current by-laws

D. Jerram withdrew motion, seconded by M. Magistrali to allow for further collaboration and discussion of by-law revisions.

3. Northwest Hills Council of Governments Sustainable Materials Management Grant – review and potential recommendation for Scope of Work

R. Malanca gave summary of grant award and agreed to send out grant narrative for Board to review. In the near future, the Board needs to consider details of what services and scope of work should be procured under this grant. No action necessary at this time.

4. Discussion: Additional resources at Northwest Hills Council of Governments to assist the NRRRA

M. Magistrali Motion, seconded by E. Carbone to endorsement the proposed NRRRA Strategic Advisor position and support the NHCOC Policy Board in retaining this position through the use of RSG-MSW funds. Unanimous.

5. Review responses from the RFI (Potential Executive Session – Negotiations)

Tabled until further notice

6. Torrington Transfer Station Acquisition – update (Potential Executive Session – Legal and Negotiations)

E. Carbone motion, seconded by T. Carusillo to enter into Executive Session for the purposed of discussing legal strategy @4:53 and invite Rista Malanca and Rob Phillips. Vote unanimous

M. Magistrali motion, seconded by E. Carbone to come out of Executive Session at EC 5:13

No motions or decisions were made during Executive Session

7. Adjourn

M. Magistrali Motion, seconded by T. Carusillo to adjourn at 5:13. Vote Unanimous

Respectfully Submitted by:



Rista Malanca, AICP

Northwest Hills Council of Governments