



MEMBERSHIP

City of Torrington

Town of Goshen

Town of Salisbury

Town of Norfolk

Town of Cornwall

Town of Sharon

Town of Colebrook

Town of North Canaan

Town of Canaan/Falls Village

Northwest Resource Recovery Authority

Regular Meeting

June 18, 2026 @ 2pm

In Person Only

NHCOG Office / EdAdvance

355 Goshen Rd

Litchfield, CT 06759

1. Call to Order

Meeting called to order at 2:05pm

NRRA Members Present: Dan Jerram (Torrington), Dave Barger (Cannan/Falls Village), Gordon Ridgway (Cornwall), Casey Flanigan (Sharon), Henry Tirrell (Norfolk), Todd Carusillo (Goshen), Seth Breakell (Goshen), Brad Bremmer (Colebrook)

Jesse Bunce (North Cannan) Joined the meeting at 2:10pm

Other's Present: Rista Malanca, Grace Rennison, Rachel Oster

2. Public Comment

Attorney Spinella – Representing USA Waste and Recycling commenting about the budget wanted to make the board aware of statute in the state that you cannot charge different tip fee for users and that as a result they believe the NRRA has illegal budget. They wanted to make us aware of this. D. Jerram asked for clarification on. E. Spinella noted that the fee difference for Municipal MSW Rate and Private Hauler MSW Rate he believes to be illegal. D. Jerram thanked E. Spinella for bringing their concern and noted that the board will look into the matter.

Sean Nigel Pieres – E&J Enterprises. Curious about the future of the Torrington Transfer Station. Had responded to a previous requested RFI and just came to see where you stand.



Chris Jackson - C&M Carting Solutions – Came to note that they are interested in what is going on at Transfer Station. Owns a private family-owned hauling company and currently operates in Sharon and Cornwall. Believes it is in the best interest for the facility to be public.

3. Strategic Advisor Update

R. Malanca reiterated on previous notices that the NHCOC approved the use of grant funding for the hiring of a strategic advisor specific to MSW. With that in mind R. Malanca introduced Rachel Oster. R. Oster spoke about their 20 years of experience in solid waste and recycling including government affairs, resource authorities, and private haulers. Started Diversion Strategies with their partner and worked within California with authorities and private haulers. Gave a brief background of her work experience. Lives in Woodbury and is excited about the possibility of working with the NRRA.

D. Jerram reiterated that at the June 1 meeting the update on the strategic advisor interviews noted that several interviews were conducted and the Board was updated, but the finalist didn't work out. Having a change in our Board, we have to decide how to do this. A small group follow up to interview and offer a recommendation to the NHCOC. The board agreed with original path of having an interview committee to continue and make a recommendation. With E. Carbone and M. Magistrali no longer on the board the group to interview and bring a recommendation will be D. Jerram, T. Carusillo and C. Rand.

Motion made by T. Carusillo, seconded by C. Flanigan to have the interview team of D. Jerram, T. Carusillo and C. Rand conduct interviews and bring interviews back to NRRA Board for formal recommendation to R. Phillips at NHCOC – The motion passed unanimously

4. Committee Reports

a. Facilities

i. Property Inspection

J. Bunce noted that a tree had fallen on the building. No damage but it needs to be cleaned up. Jesse, from Enviro, noted that metal plates need to be welded to make some repairs. Brush also needs to be cut back as there is growth on property line. J. Bunce had spoken to John from IWS about equipment



including trailers and mentioned possibly looking into purchasing the Volvo that was there.

S. Breakell went on Monday and spoke about the fire suppression system. –It is not a sprinkler system but has pipes and hoses that need to be inspected but seem to be in operating condition. R. Malanca sent a list to Jenna Padula with DAS notes from the inspections to be addressed with the current operator. Including the previously mentioned as well as pumping of leach tanks, the diesel tank, metal plates and rubber skirts, Fire Marshal and testing and growth management. John Decker from IWS said the facility looked good.

b. Budget

i. Bank Account

D. Barger noted that we are in the process of setting up a meeting with Northwest Savings Bank early next week. Bob Mazzoli, who handles all municipal accounts, will be back next week to set up account for us.

5. Torrington Transfer Station Operations

a. O&M Contract

R. Malance recommended that 1-3 people from the board should sit down with IWS to go through all that we need and the fine details of the operation. The Facilities Committee will work with IWS to finalize details of contract. G. Ridgway asked about getting the details of days, times, number of trucks through the scale house operator.

b. Equipment

J. Bunce stated that there is a Volvo on site that we may potentially be able to buy from Enviro Express. Will try to get a number. John from IWS will get a few numbers on walking trailers and tractors. T. Carusillo offered to help J. Bunce in getting numbers on all the equipment to bring back to board. J. Bunce said he believed it is better to buy equipment than rent it every year. The items would include a payloaders, excavator and trailers.

C. Flanigan questioned who does maintenance under O&M contract. R. Malance noted that under the O&M contract we will ensure that that is covered. If we own the equipment, it will still fall on the operator and maintainer to maintain the equipment. There is \$14,000 for equipment operation and maintenance and it would be an additional \$11,000 per month to rent equipment. If we own the



equipment, we always have the option to sell it in the future. J. Bunce and T. Carusillo will work together on number and make recommendations. Will work with Enviro to see if they are interested in selling any of the existing equipment and back up with existing quotes. Will have multiple quotes for each piece to bring to the board.

c. Scale House Operator

Mollie Deegan is the current scale house operator. She does a great job, knows the facility and operations inside and out, also does billing and reporting. We need to finalize the O&M contract before we can finalize offer letter.

d. Services Agreement with NHCOC

Agreement is being drafted by attorney, should have for review early next week. Working on municipal and hauler agreements as well. D. Jerram noted that at the June 1 meeting the board authorized the officers to enter into agreements, however we will bring these back to the board at a meeting next week for review.

e. Insurance options

G. Ridgway has not heard back from CIRMA. R. Malanca sent requested information to CIRMA. J. Bunce is getting a price quote from Gallagher who covers North Canaan and Sharon. He has all the information he needs, should have a quote in the next 4-5 days.

f. Other

T. Carusillo brought a letter from Enviro Express, saying that they would be willing to operate for 1 year. D. Jerram noted that at the June 1 meeting the board voted to pursue working with HRRR. At this point we are on a path and cannot undo and go back. R. Malanca and the board noted it is not a reflection of Enviro's work and would be encouraged to submit a proposal when RFP is submitted.

6. Correspondence

None

7. Approval of Special Meeting Minutes – 06/11/2026

Motion made by J. Bunce, seconded by D. Barger to approve the minutes as presented. The motion passed unanimously.

E. Spinella requested the minutes having not received them. D. Jerram supplied a copy. D. Jerram noted to make sure that the minutes go out to everyone on the distribution list. Draft minutes to go out and changes in the minutes are reflected in the next meeting minutes.



Possible Special Meeting next Thursday June 25th, 2026, at 5pm at EdAdvance. Not set yet, encourage everyone to check their schedules and consider a time for next week.

Motion made by J. Bunce, seconded by C. Flanigan to adjourn at 2:49pm. The motion passed unanimously.

Submitted – 6/22/2026

Henry D. Tirrell - Secretary