



MEMBERSHIP

City of Torrington

Town of Goshen

Town of Salisbury

Town of Norfolk

Town of Cornwall

Town of Sharon

Town of Colebrook

Town of North Canaan

Town of Canaan/Falls Village

Northwest Resource Recovery Authority

Special Meeting

June 24, 2026 @ 9am

In Person Only

NHCOG Office / EdAdvance

355 Goshen Rd

Litchfield, CT 06759

1. Call to Order

Meeting called to order at 9:10am

NRRA Members Present: Dan Jerram (Torrington), Dave Barger (Cannan/Falls Village), Gordon Ridgway (Cornwall), Casey Flanigan (Sharon), Henry Tirrell (Norfolk), Todd Carusillo (Goshen), Seth Breakell (Goshen), Brad Bremmer (Colebrook), Curtis Rand (Salisbury) Jesse Bunce (North Cannan)

Other's Present: Rista Malanca, Rob Philips, Rob Mallozzi, Attorney Spinella (Representing USA Waste and Recycling)
2. Public Comment

Christian Murray and Allison Gollenberg from the Lakeville Journal introduced themselves.
3. Strategic Advisor Update

The interview committee of C. Rand, T. Carusillo and D. Jerram, along with R. Malanca spoke with Rachel Oster of Diversion Solutions. They had a good conversation. C. Rand spoke well of Oster's history, knowledge and energy. T. Carusillo was also impressed.

D. Jerram and R. Malanca noted that the Strategic Advisor will be filled by the NHCOG with grant money as approved by the NHCOG board. It was the hope of the NHCOG that the NRRA



offer a recommendation. It is recommended by the interview committee that the NRRRA board recommend that the NHCOC's executive director enter into an agreement with R. Oster.

Motion made by J. Bunce, seconded by D. Barger to recommend that R. Phillips as Executive Director of the NHCOC enter into an agreement with Diversion Strategies (Rachel Oster) for the role of NRRRA Strategic Advisor – The motion passed unanimously

It was noted that the Strategic Advisor and its funding was approved by the full NHCOC board and the grant funding it there.

Strategic Planning will be part of the July NHCOC meeting. Currently all of the NRRRA membership is also NHCOC members, and the board has been supportive. The Strategic Planning will not be limited to the operations at the Torrington Transfer Station.

C. Flanigan asked what the compensation was for the Strategic Advisor role. \$95,000

4. Committee Reports

a. Facilities

i. Property Inspection

J. Bunce noted that the AC system had been recharged and that welding was done and the skirts are fixed. He will be returning to check on the tree that had fallen. They are setting up a date to switch over the scale house computers.

T. Carusillo asked if the DAS computers will be staying. R. Malanca said that DAS is determining what to do with the 2 computers and 1 printer that are there. Software will be installed and licensed by IWS through O&M Contract on June 30th.

C. Rand recommended that brief introductions be given. The members and audience briefly introduced themselves.



b. Budget

i. Bank Account

D. Barger noted that Rob Mallozzi from Northwest Community Bank was present and ready to get signatures today. R. Mallozzi updated the board. He is working to set up an operating account and a sweep account that will take everything above \$250,000 and earn a higher interest rate. There will be I-Banking and ACH and Wire transfers will be possible once there are funds available.

5. Torrington Transfer Station Operations

a. O&M Contract

IWS will be working on the software and transition. The state will be closing the facility on June 30th and IWS plans on having the facility open and running on July 1. They plan to be open on July 3rd and closed on July 4th

Hours will be 5 days a week, but with reduced hours. The hours will be determined based on demand from haulers.

We will be able to make adjustments to the hours of operation. T. Carusillo wondered about C&D and if that would pose any increase in hours.

R. Malanca noted that IWS said that they were willing to increase hours if it is required and that adjustments will be able to be made.

C. Flanigan asked about communications with haulers regarding the transition and changes.

R. Malanca noted that hauler agreements will need to be in place and that the attorney should have drafts of those today.

C. Rand noted that B. Bartrum from the Salisbury/Sharon facility has some info for contacts/communication.

D. Jerram noted that he assumed Diversion Strategies (R. Oster) will be doing all this type of communication once they are onboard.

b. Equipment



J. Bunce presented information on some used equipment. Payloaders in the 2006-2009 years range in pricing from \$40,000 up to \$67,000. He looked at three different options that would fit well. Located in PA or RI. Hours range from 9,000 to 15,000.

He also spoke with John from IWS for excavators it is recommended that we look at an 85 with rubber tracks. It is a smaller machine that will be able to work in all the areas at the transfer station. They all have thumbs that will make it easier to pick a tire or anything similar out of a bin.

These are 2013-2014 years and range from \$36,000 to \$59,000 and are in CT and MA. He could have an excavator on site next week. Hours on the excavators range from 25,000 to 70,000.

Both the payloaders and the excavators should have plenty of life left in them.

The yard tractors are closer to \$15,000 to \$25,000

J. Bunce and T. Carusillo spoke with Enviro about the walking-floor trailers. We need to look into the contract and see if the trailers are going to go back to the state and end up in a state auction or not. J. Bunce asked that members of the board look into this and ask DAS if they are looking into it as well. We want to keep trying to work with Enviro and possibly get a few of the trailers if possible. It is around \$216,000 for 15 of the trailers, but we probably only need 5 or so currently. Perhaps IWS would be interested in the remainder.

D. Jerram encouraged the board to consider what action should be taken in regards to J. Bunce's recommendations.

J. Bunce recommended that we purchase a payload and excavator.

We have \$150,000 in the budget for equipment.

Dave is the authorized Treasurer to sign checks.

IWS will be able to assist with trailers as needed.



J. Bunce will do a site visit on the payloader before committing, but he recommended that the board authorize the acquisition of the CAT Payloader with a 3.7-yard bucket, with 15,000 hours for \$40,000 and the Hitachi Excavator with 8,400 hours for \$39,500.

J. Bunce may be able to transport the excavator; however, we also need to plan for \$1,000-\$1,500 for transportation.

Motion made and modified by C. Rand, seconded by C. Flanigan to authorize J. Bunce and D. Barger to make the recommended purchase and acquisition of the payloader and excavator not to exceed \$110,000 plus transportation to be onsite by June 30th – D. Jerram and J. Bunce abstained. All others in favor. The motion passed.

Thanks to Jesse for all his work on this.

c. Scale House Operator

R. Malanca noted that the current operator, Molly, is interested in staying on. They could be an NHCOC employee that is paid for by the NRRRA. We could hire her at \$42 an hour as a 1099, the same as the state is currently doing. She would be hired as a temp at that rate until we can get a service agreement with the NHCOC at which point she would be an NHCOC employee and get \$30 an hour for 35 hours a week with benefits under the NCHOG Policy and Procedures.

Motion made and modified by C. Rand, seconded by C. Flanigan to retain the employee as a 1099 and recommend the NHCOC Executive Director create a services agreement for \$30/hour for 35 hours a week, plus the benefits under the NHCOC Policies and Procedures. – D. Jerram abstained. All others in favor. The motion passed.

d. Services Agreement with NHCOC

R. Malanca should have this from the attorney today and will distribute when available.

e. Insurance options



G. Ridgway and R. Malanca have a copy of a quote from CIRMA. It is inclusive and covers General Liability, Personal Injury, Auto, Employes, Law, Public Officials. The quote is for \$10,981 with a \$25,000 deductible that would come down if we can make changes to the MOU with HRRRA. They requested that we make changes in the MOU in regard to the responsibilities of the waste after it leaves the Torrington Transfer Station.

North Cannan may not be covered by the liability as it is not a CIRMA member. The board will reach out to CIRMA to try and rectify that aspect.

We will also need to consider the coverage of the equipment once acquired.

Based off the authorization of the board at the June 1 meeting it was agreed that the officers have the authority to make the necessary adjustments, negotiate and execute a revised contract to make clear in the MOU the requested changes in regard to the waste once it leaves the Torrington Transfer Station

J. Bunce is still getting quotes as well.

f. Other

MSA and hauler agreements are being worked on by the attorneys. Technically it is the town's responsibility to notify DEEP, however the DEEP will do that on behalf of the towns.

6. Correspondence

None

7. Approval of Meeting Minutes – 6/18/2026

C. Rand informed the committee that he had gotten to opposing legal opinions on whether someone who was absent at a meeting can vote to approve the minutes.

Three clerical errors were noted in the 6/18/2026 meeting minutes. On page 3 there were misspellings of Malanca, Mallozzi and it should be noted it is Northwest Community Bank, not Northwest Savings Bank.



Motion made by G. Ridgway, seconded by J. Bunce to approve the minutes as presented with the clerical changes. C. Rand abstained. All others in favor. The motion passed.

E. Spinella requested copies of the documents to be produced after the meeting.

Motion made by T. Carusillo, seconded by C. Rand to adjourn at 10:15am. The motion passed unanimously.

Submitted – 6/26/2026

Henry D. Tirrell - Secretary